

**AGENDA**  
**HAMDEN EMPLOYEES RETIREMENT BOARD**  
**Wednesday, October 14, 2020 @ 3:00 PM**  
**ELECTRONIC MEETING**  
**Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.**  
**This will be a 100% Electronic Meeting.**  
**Public Questions can be emailed to [rmorgan@hamden.com](mailto:rmorgan@hamden.com)**  
**Click on the link below to join the meeting:**  
**<https://zoom.us/j/92680111705>**

**1. Approval of Minutes:**

- A. Review and approval of the minutes of the September 9, 2020, meeting.

**2. Financial:**

- A. Presentation from Dahab Associates.

**3. Administrative:**

- A. Invoices from Segal Consulting totaling \$29,554.65 – retirement plan retainer fees for the months of August and September 2020 \$7,500.00, seven benefit calculations \$1,260.00 and personalized letters issued to retirees, \$20,794.65.
- B. Invoices from Brenner, Saltzman & Wallman LLP – totaling 13,645.43, professional services rendered for the months of August and September 2020.

**4. Retirements:**

- A. Correspondence from Paraprofessional Sharon Welch requesting an early retirement retroactive to August 31, 2020.
- B. Correspondence from Parks Maintainer Frank Popolizio requesting a normal retirement retroactive to September 30, 2020.
- C. Correspondence from Paraprofessional Raffaella Matteo requesting a normal retirement effective October 31, 2020.
- D. Correspondence from Director of Economic Development Dale Kroop requesting a normal retirement effective November 30, 2020.

**5. Old Business:**

- A. COLA Discussion.

**6. New Business:**

- A. Schedule a Special Meeting.

**7. Adjourn:**

TOWN OF  
HAMDEN CT  
2020 OCT 13 PM 2:38  
REC'D AND FILED IN

MINUTES  
HAMDEN EMPLOYEES RETIREMENT BOARD  
Wednesday, September 9, 2020 @ 3:00 PM  
ELECTRONIC MEETING

Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.

This was a 100% Electronic Meeting.

Public Questions were emailed to [rmorgan@hamden.com](mailto:rmorgan@hamden.com)

Attendees clicked on the link below to join the meeting:

<https://zoom.us/j/92680111705>

Minutes of the Hamden Employees Retirement Board regular meeting held  
Wednesday, September 9, 2020 @ 3:00 P.M.

IN ACCORDANCE WITH A DECISION OF THE HAMDEN EMPLOYEES  
RETIREMENT BOARD, MINUTES WILL REFLECT INDIVIDUALS  
IN ATTENDANCE, MOTIONS MADE AND VOTES TAKEN.

Chairperson Mayor Curt Leng called the meeting to order at 3:03 PM with Board members Police Sergeant William Onofrio, Finance Director Curtis Eatman, Fire Chief Gary Merwede, Fire Captain Gregory Bannon, Public Works Superintendent Joseph Colello and Public members Attorney Carl Porto, Henry Dove, Robert Freeman and Carol Noble in attendance. Also in attendance were Board Attorney Marc Wallman, Personnel Director Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Chief of Staff David Garretson, Henry Nearing and Deborah Brigham of Segal Consulting, David Lee and Thomas Donegan of Dahab Associates, Battalion Chief John Spencer, Kim Washington and Paralegal Patricia Lujick. Attendees were David Johnson, Robert Maturo, Ed Badamo, Robert Slater, Raymond Chase, Richard Cumpstone, Arthur Cohen, MaryAnn Seastrand, David Ciarlelli, Robert Kenney, Mary DeSarbo, Fred Manware, Dennis Baker, William Marak, Keith Benway, Richard Reutenauer, Linda Lounsbury, Timothy Sullivan, Diane Altieri, Charles Watts, Jeffrey Stoehr, Dennis Harrison, Richard Carney, Richard Lostritto, Judy Frodel, Brian Anderson, John McCormack, Anthony Mello, Henry Lyon, David Strawhince, James Leddy, Robert Clark, Lewis Perry, Margaret Doiron, Carl H. Backus and Harold Mangler. Attorney Bill Ward and Sam Gurwitt of the New Haven Independent were also in attendance.

Item 1.A. under **Approval of Minutes** was review and approval of the minutes of the August 12, 2020 regular meeting. On a motion by Chairperson Mayor Leng, seconded by Board member Porto, it was the decision of the Board to approve the minutes. Board members Merwede and Noble abstained from the vote.

Item 1. B. under **Approval of Minutes** was review and approval of Board Attorney Wallman's addendum submitted for the July 15, 2020 meeting minutes. On a motion by Chairperson Mayor Leng, seconded by Board member Porto, it was the decision of the Board to accept the addendum into record. Board members Noble and Colello abstained from the vote.

Item 2.A. under **Financial** was a presentation by David Lee of Dahab Associates. Mr. Lee reported that the plan's balance increased from approximately \$170,000,000.00 to \$178,000,000.00 for a 6.5% return for the quarter to date and 5.5% for the year to date. Mr. Lee stated that the low interest rates contribute to the higher market. The Town made a contribution which increased the cash balance to \$4,000,000.00. Over all the fund is performing above the bench mark.

Item 3.A. under **Administrative** was an invoice from Segal Consulting in the amount of \$31,600.00 – completion of a COLA analysis report, including adjustments to in-pay benefits in accordance with plan language and methods for recoupment of the past overpayments, \$26,600.00 and gathering historical retirement calculation data for COLA analysis, \$5,000.00. On a motion by Board member Noble, seconded by Board member Dove, it was the decision of the Board to pay the invoice. Board members Freeman, Bannon and Colello voted No and Board member Porto abstained from the vote.

Item 3.B. under **Administrative** was an invoice from Brenner, Saltzman & Wallman LLP in the amount of 13,855.00 – professional services for the month of July 2020. On a motion by Chairperson Mayor Leng, seconded by Board member Noble, it was the decision of the Board to pay the invoice. Board members Bannon, Colello and Freeman voted No and Board members Merwede and Onofrio abstained from the vote.

Item 3.C. under **Administrative** were invoices from Zenith American Solutions in the amount of \$3,114.00 – disbursements for the months of August 2020 and September 2020. On a motion by Chairperson Mayor Leng, seconded by Board member Bannon, it was the unanimous decision of the Board to pay the invoices.

Item 3.D. under **Administrative** was Correspondence from Attorney William Ward which was discussed in Executive Session.

Item 4. A. under **Retirements** was correspondence from Superintendent Anthony Greene Sr. requesting a normal retirement effective September 9, 2020. On a motion by Chairperson Mayor Leng, seconded by Board member Colello, it was the unanimous decision of the Board to grant his request.

Item 4.B. under **Retirements** was correspondence from Account Clerk Sandra Wright requesting a normal retirement effective September 30, 2020. On a motion by Chairperson Mayor Leng, seconded by Board member Noble, it was the unanimous decision of the Board to grant her request.

Item 4.C. under **Retirements** was correspondence from Paraprofessional Cheryl Piscitelli requesting a normal retirement effective September 30, 2020. On a motion by Chairperson Mayor Leng, seconded by Board member Bannon, it was the unanimous decision of the Board to grant her request.

Item 4.D. under **Retirements** was correspondence from Paralegal Patricia A. Lujick requesting a normal retirement effective September 30, 2020. On a motion by Board member Noble, seconded by Board member Colello, it was the decision of the Board to grant her request. Chairperson Mayor Leng abstained from the vote.

**Minutes (Continued)**  
**Hamden Employees Retirement Board**  
**September 9, 2020**

**Page 3.**

Item 5.A. under **Old Business** was a COLA discussion which was discussed in Executive Session.

Item 6.A. was **Executive Session** to discuss the Board's strategy for potential litigation and Attorney Ward's correspondence. On a motion by Board member Porto, seconded by Board member Noble, it was the unanimous decision of the Board to go into Executive Session at 4:01 PM. On a motion by Board member Porto, seconded by Board member Colello, it was the decision of the Board to go back into regular session at 5:35 PM. On a motion by Board member Porto, seconded by Board member Freeman, it was the unanimous decision of the Board to authorize Board Attorney Marc Wallman, on behalf of the Board, to provide appropriate notice to third party organizations regarding the COLA payments and that they go out in a reasonable time in consultation with the Mayor's Office.

Item 7. A. On a motion by Board member Porto, seconded by Board member Colello, it was the unanimous decision of the Board to **Adjourn** at 5:36 PM.

Respectfully submitted,



Kenneth S. Kelley  
Personnel Director

TOWN CLERK  
HAMDEN, CT  
2020 SEP 16 P 3:00  
REC'D AND FILED BY

HAMDEN EMPLOYEES RETIREMENT PLAN  
PRELIMINARY PERFORMANCE SUMMARY AS OF SEPTEMBER 2020

Portfolio	Previous Month Market Value	MTTD	QTTD	CVTTD	Current Month Market Value	%
<b>Total Portfolio</b>	<b>\$178,600,492</b>	<b>-1.6</b>	<b>4.7</b>	<b>3.8</b>	<b>\$173,453,750</b>	<b>100%</b>
<i>Shadow Index</i>		<i>-1.6</i>	<i>4.0</i>	<i>2.4</i>		
Brown Advisory	\$41,017,109	-4.6	10.4	8.3	\$39,144,431	22.6%
Vanguard 500 Index	\$10,315,978	-3.8	8.9	5.6	\$9,886,333	5.7%
<i>S&amp;P 500</i>		<i>-3.8</i>	<i>8.9</i>	<i>5.6</i>		
Vanguard Mid Cap	\$9,308,159	-1.6	8.0	0.2	\$9,122,865	5.3%
<i>CRSP US Mid Cap Index</i>		<i>-1.7</i>	<i>7.9</i>	<i>0.2</i>		
Great Lakes	\$7,605,433	-6.9	1.3	-20.4	\$7,082,445	4.1%
<i>Russell 2000</i>		<i>-3.3</i>	<i>4.9</i>	<i>-8.7</i>		
Aberdeen International Equity	\$10,106,023	0.4	9.2	4.9	\$10,143,041	5.8%
MFS International	\$10,537,378	-1.7	6.3	-1.9	\$10,346,898	6.0%
<i>MSCI ACWI ex-US</i>		<i>-2.4</i>	<i>6.4</i>	<i>-5.1</i>		
Intercontinental	\$11,126,063	0.9	0.9	1.2	\$11,200,965	6.5%
JP Morgan Special Property*	\$9,994,478	0.0	0.0	0.6	\$9,994,478	5.8%
Sentinel	\$11,235,433	1.3	1.3	0.5	\$11,348,937	6.5%
<i>NCREIF NFI-ODCE<sup>1</sup></i>		<i>0.0</i>	<i>0.0</i>	<i>-0.6</i>		
PIMCO Total Return Fund	\$26,675,225	0.1	1.6	8.2	\$26,697,897	15.4%
TCW	\$26,584,641	-0.1	1.1	8.0	\$26,563,080	15.3%
<i>Barclay's Aggregate</i>		<i>-0.1</i>	<i>0.6</i>	<i>6.8</i>		
Cash	\$4,094,572	---	---	---	\$1,922,380	1.1%

All returns are gross of fees

\*The market value seen was carried forward from the previous quarter, a return of 0.0% was assumed for the current month's return.

<sup>1</sup> The NCREIF NFI-ODCE Index is reported quarterly. A 0% return was assumed.  
Fiscal Year ends June 30th

HERB  
10/14/2020  
3.A.



30 Waterside Dr  
Suite 300  
Farmington, CT 06032-3069  
Phone: (860) 678-3000  
Fax: (860) 371-3429

September 17, 2020

Invoice #: 393301  
Reference #: 00991 - 038 - 202000

Renee Morgan  
TOWN OF HAMDEN  
Hamden Government Center  
rmorgan@hamden.com Personnel  
Dpt 2750 Dixwell Avenue Hamden,  
CT 06518

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Professional Fees related to the personalized letters issued to retired pension plan participants:

Affected by the COLA revisions: \$16,000  
Unaffected by the COLA revisions: \$3,000

Production Fees related to printing and mailing the letters: \$1,794.65

Total Invoice: \$20,794.65



30 Waterside Dr  
Suite 300  
Farmington, CT 06032-3069  
Phone: (860) 678-3000  
Fax: (860) 371-3429

September 17, 2020

Renee Morgan  
TOWN OF HAMDEN  
Hamden Government Center  
rmorgan@hamden.com Personnel  
Dpt 2750 Dixwell Avenue Hamden,  
CT 06518

Invoice #: 393301  
Reference #: 00991 - 038 - 202000

REMITTANCE ADVICE

Total Balance Due: \$20,794.65

PLEASE PAY WITHIN 30 DAYS.

Remittance Information

By Check:	By ACH or Wire Transfer:
Church Street Station P.O. Box 4059 New York, NY 10261-4059	JP MORGAN/CHASE BANK Acct Name: THE SEGAL COMPANY ( EASTERNSTATES), INC Acct Type: CHECKING Acct #: 1440-74092 ABA #: 021000021
Please return a copy of this Remittance Advice with your check to assist us in crediting your account.	Please reference client name and invoice.

# Segal

30 Waterside Dr  
Suite 300  
Farmington, CT 06032-3069  
Phone: (860) 678-3000  
Fax: (860) 371-3429

October 01, 2020

Invoice #: 393819  
Reference #: 00991 - 034 - 202106

TOWN OF HAMDEN  
Hamden Government Center  
rmorgan@hamden.com  
Personnel Dpt 2750 Dixwell Avenue  
Hamden, CT 06518

For Actuarial and Consulting services rendered :

Retirement Retainer

In the period September 1, 2020  
through September 30, 2020..... 3,750.00

Total Invoice: \$3,750.00

# Segal

30 Waterside Dr  
Suite 300  
Farmington, CT 06032-3089  
Phone: (860) 678-3000  
Fax: (860) 371-3429

October 01, 2020

Invoice #: 393819  
Reference #: 00991 - 034 - 202106

TOWN OF HAMDEN  
Hamden Government Center  
rmorgan@hamden.com  
Personnel Dpt 2750 Dixwell Avenue  
Hamden, CT 06518

## REMITTANCE ADVICE

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Total Balance Due: \$3,750.00

PLEASE PAY WITHIN 30 DAYS.

### Remittance Information

By Check:	By ACH or Wire Transfer:
Church Street Station P.O. Box 4059 New York, NY 10261-4059	JP MORGAN/CHASE BANK Acct Name: THE SEGAL COMPANY ( EASTERNSTATES). IN Acct Type: CHECKING Acct #: 1440-74092 ABA #: 021000021
Please return a copy of this Remittance Advice with your check to assist us in crediting your account.	Please reference client name and invoice.

# Segal

30 Waterside Dr  
Suite 300  
Farmington, CT 06032-3069  
Phone: (860) 678-3000  
Fax: (860) 371-3429

September 01, 2020

TOWN OF HAMDEN  
Hamden Government Center  
rmorgan@hamden.com  
Personnel Dpt 2750 Dixwell Avenue  
Hamden, CT 06518

Invoice #: 392799  
Reference #: 00991 - 034 - 202106

For Actuarial and Consulting services rendered :

Retirement Retainer

In the period August 1, 2020 through August 31, 2020.....	3,750.00
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<b>Total Invoice:</b>	<b>\$3,750.00</b>
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30 Waterside Dr  
Suite 300  
Farmington, CT 06032-3069  
Phone: (860) 678-3000  
Fax: (860) 371-3429

September 01, 2020

Invoice #: 392799  
Reference #: 00991 - 034 - 202106

TOWN OF HAMDEN  
Hamden Government Center  
rmorgan@hamden.com  
Personnel Dpt 2750 Dixwell Avenue  
Hamden, CT 06518

REMITTANCE ADVICE

Total Balance Due: \$3,750.00

PLEASE PAY WITHIN 30 DAYS.

Remittance Information

By Check:	By ACH or Wire Transfer:
Church Street Station P.O. Box 4059 New York, NY 10261-4059	JP MORGAN/CHASE BANK Acct Name: THE SEGAL COMPANY ( EASTERNSTATES). IN Acct Type: CHECKING Acct #: 1440-74092 ABA #: 021000021
Please return a copy of this Remittance Advice with your check to assist us in crediting your account.	Please reference client name and invoice.



30 Waterside Dr  
Suite 300  
Farmington, CT 06032-3069  
Phone: (860) 678-3000  
Fax: (860) 371-3429

October 06, 2020

Invoice #: 395310  
Reference #: 00991 - 016 - 202106

TOWN OF HAMDEN  
Hamden Government Center  
rmorgan@hamden.com  
Personnel Dpt 2750 Dixwell Avenue  
Hamden, CT 06518

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For actuarial and consulting services rendered to the Town of Hamden during the period August 1, 2020 through September 30, 2020:

- Seven (7) Benefit Calculations at \$180.00 per calculation (Please see attached listing) - \$1,260.00

Total Invoice:

\$1,260.00

EMPLOYEES RETIREMENT PLAN OF THE TOWN OF HAMDEN  
BENEFIT CALCULATIONS

<u>Name</u>	<u>Type of Calculation</u>	<u>Date Mailed</u>
Elizabeth Smith	Surviving Spouse	8/3/2020
Alexander Navickis	Normal Retirement	9/15/2020
Christina Ramelli	Surviving Spouse	9/15/2020
Ellen Presnick	Normal Retirement	9/15/2020
Debra Kuziel	Normal Retirement	9/15/2020
Georgiana Quinn	Surviving Spouse	9/18/2020
Anthony Greene	Normal Retirement	9/22/2020



30 Waterside Dr  
 Suite 300  
 Farmington, CT 06032-3069  
 Phone: (860) 678-3000  
 Fax: (860) 371-3429

October 06, 2020

Invoice #: 395310  
 Reference #: 00991 - 016 - 202106

TOWN OF HAMDEN  
 Hamden Government Center  
 rmorgan@hamden.com  
 Personnel Dpt 2750 Dixwell Avenue  
 Hamden, CT 06518

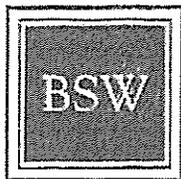
REMITTANCE ADVICE

Total Balance Due: \$1,260.00

PLEASE PAY WITHIN 30 DAYS.

Remittance Information

By Check:	By ACH or Wire Transfer:
Church Street Station P.O. Box 4059 New York, NY 10261-4059	JP MORGAN/CHASE BANK Acct Name: THE SEGAL COMPANY ( EASTERNSTATES). INC Acct Type: CHECKING Acct #: 1440-74092 ABA #: 021000021
Please return a copy of this Remittance Advice with your check to assist us in crediting your account.	Please reference client name and invoice.



Brenner, Saltzman & Wallman LLP

Attorneys at Law - Established 1963

HERB  
10/14/20  
3.B.

271 Whitney Avenue  
New Haven, CT 06511  
Website: www.bswllw.com  
Telephone: 203.772.2600  
Facsimile: 203.562.2098

October 8, 2020

Hamden Retirement Board  
Hamden Government Center  
2750 Dixwell Avenue  
Hamden, CT 06518  
Attn: Personnel Office

Statement No. 64095

RE: Hamden Retirement Fund

Our File No. 00285 - 001

FOR PROFESSIONAL SERVICES RENDERED Through 8/31/2020 in connection with the following:

<u>Date</u>	<u>Time-keeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/03/20	MAW	Review and finally approve letter to retirees; correspondence with Deborah Brigham re approval by Segal counsel to letter; review correspondence with Deborah re need for additional change and review of Zenith's check register, explanation of benefit payable to surviving spouse and differences depending upon date of death of retiree; discussion of letter for retirees whose benefits will not be reduced; dictate memo re consultants; review correspondence from Ken Kelley re proposal for letter to retirees unaffected by reduction; update memo	2.25	\$ 596.25
08/04/20	MAW	Correspondence with Deborah re need for information regarding cumulative arrearages for upcoming meeting; discuss timing of production of individual information with Deborah; review proposed letter to unaffected beneficiaries from Linda Wolven; telephone call with Ken Kelley about letter; confirm acceptability	1.75	\$ 463.75

Continued . . .

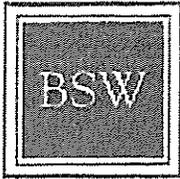
<u>Date</u>	<u>Time-keeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/04/20	DRS	Dictate letters; telephone call with M. Wallman re: same	1.00	\$ 250.00
08/05/20	MAW	Correspondence with Deb Brigham; review sample letters to retirees; review calculation presentation; email Deb; request meeting	1.00	\$ 265.00
08/05/20	JNB	Research for M. Wallman re: statute of limitations	4.75	\$ 593.75
08/06/20	MAW	Telephone call with Ken Kelley; telephone call with Renee; review minutes of July meeting and suggest changes when necessary to accurately reflect discussions and resolution adopted; telephone call with Ken Kelley and Deborah Brigham re letters to retirees and possibility of revision of information included; telephone call with Sue Gruen about audit issues and compliance with FOIA; correspondence with Ken and Sue re FOIA compliance; review recording of portion of July meeting for resolution and discussion content	2.75	\$ 728.75
08/06/20	JNB	Complete memo for M. Wallman re: statute of limitations	1.50	\$ 187.50
08/07/20	MAW	Review correspondence between Ken Kelley and Deb Brigham re necessary information for retiree adjustments; telephone call with Renee re minutes; review minutes and transcript; draft correction of minutes; review memo from J. Bosma	1.50	\$ 397.50
08/07/20	JNB	Correspondence with M. Wallman	0.25	\$ 31.25
08/10/20	MAW	Review graph presentation of accumulated overpayments from Segal Company; correspondence with Deborah Brigham re proposed presentation and request additional information for the Board for Wednesday meeting; correspondence with Ken Kelley and Renee re proposed corrections to July minutes; review issue of showing averages with Segal, disparity between retirees/survivors; review proposed bullet point report/presentation from Segal; provide comments; review proposed agenda for Wednesday meeting; make revisions; telephone call with Ken Kelley; draft legal memorandum to the Board; review Board package for meeting	3.25	\$ 861.25
08/10/20	CWK	Office conference with M. Wallman re: FOIA	0.25	\$ 62.50

Continued . . .

<u>Date</u>	<u>Time-keeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/11/20	MAW	Finish legal memo; telephone call with Deborah Brigham re powerpoint presentation; suggest revisions; telephone call with Ken Kelley re powerpoint presentation; confirm delivery of powerpoint in time for posting on website; review final presentation; prepare for meeting	2.00	\$ 530.00
08/12/20	MAW	Review Segal reports re accrued overpayments; office discussion with C.Kone re executive session issue, potential third party consultant contacts; telephone call with Carl Porto; telephone call with Ken Kelley; prepare for meeting; attend meeting	3.00	\$ 795.00
08/12/20	CWK	Telephone conference with M.Wallman re: FOIA issues	0.25	\$ 62.50
08/13/20	MAW	Review Zoom 7/15 meeting of HRB Board; revise minutes correction to include reference to Henry Dove request; send to Renee and Ken	0.50	\$ 132.50
08/14/20	MAW	Telephone call with Renee; review Zoom meeting at end in connection with correction of minutes; review minutes and confirm accuracy	0.25	\$ 66.25
08/17/20	MAW	Work on third party claims issues	0.25	\$ 66.25
08/18/20	MAW	Telephone call with Ken Kelley; review status of Segal information deliveries; review actuarial presentation	0.25	\$ 66.25
08/19/20	MAW	Telephone call with Ken Kelley re information from Segal, COLA, email letters	0.25	\$ 66.25
08/20/20	MAW	Correspondence with Deborah Brigham re status of report on individual retiree account accrued overpayments; review response from Deborah	0.25	\$ 66.25
08/26/20	MAW	Telephone call with Ken Kelley; correspondence with consultant	0.25	\$ 66.25
08/27/20	MAW	Correspondence with Deborah Brigham; correspondence with Ken Kelley; telephone conference with J.Rendeiro re legal issue; telephone conference with consultant	1.00	\$ 265.00
08/28/20	MAW	Telephone call with G.Ronayne re FOIA issues; correspondence with Deborah Brigham re overpayment calculations, effect of QDRO	0.75	\$ 198.75
08/28/20	GMR	Researched FOIA exception for executive session; conferred with M.Wallman	2.00	\$ 250.00

Continued . . .

<u>Date</u>	<u>Time-keeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/31/20	MAW	Review memo re FOIA; review correspondence from Deborah Brigham re additional information required for overpayment list; review letter from Attorney William Ward on behalf of retiree association; send to Mayor; review ordinance	1.50	\$ 397.50
08/31/20	GMR	Formulated memorandum to M.Wallman on relevant FOIA law regarding "pending litigation" exception for executive session	2.25	\$ 281.25
			<b>Current Fees Total</b>	<u>7,747.50</u>
<b>TOTAL AMOUNT DUE</b>				<u>\$ 7,747.50</u>



Brenner, Saltzman & Wallman LLP

Attorneys at Law - Established 1963

271 Whitney Avenue
New Haven, CT 06511
Website: www.bswlaw.com
Telephone: 203.772.2600
Facsimile: 203.562.2098

October 8, 2020

Hamden Retirement Board
Hamden Government Center
2750 Dixwell Avenue
Hamden, CT 06518
Attn: Personnel Office

Statement No. 64097

RE:Hamden Retirement Fund

Our File No. 00285 - 001

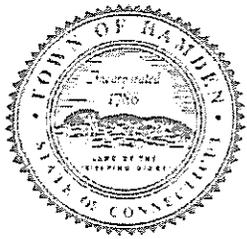
FOR PROFESSIONAL SERVICES RENDERED Through 9/30/2020 in connection with the following:

Table with 5 columns: Date, Time-keeper, Description, Hours, Amount. Rows include dates from 09/01/20 to 09/04/20 with descriptions of legal services and associated costs.

Continued . . .

<u>Date</u>	<u>Time-keeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
09/08/20	MAW	Telephone call with Ken Kelley; review agenda; review retirees' association letter; review information from Segal Company; review overpayment information draft; discuss need for executive session; review trust agreement	1.25	\$ 331.25
09/09/20	MAW	Prepare for meeting; dictate memo of subjects to cover; review Segal report; attendance at meeting	3.25	\$ 861.25
09/11/20	MAW	Telephone call with Attorney Bill Ward of retirees' associations; telephone call with Renee re request for information; telephone call with Sue Gruen re existing reports	1.25	\$ 331.25
09/14/20	MAW	Correspondence with Ken Kelley	0.25	\$ 66.25
09/14/20	DRS	Telephone call with M.Wallman re: notice of potential claim to advisor	0.50	\$ 125.00
09/15/20	MAW	Telephone conference with Attorney Bill Ward; telephone conference with Ken Kelley re setting up meeting and other matters relating to reports; telephone conference with independent accountant re forensic matter	1.75	\$ 463.75
09/16/20	MAW	Review actuarial resumptions in actuarial reports	0.50	\$ 132.50
09/17/20	MAW	Talk with David Panico, bond counsel; talk with Deborah Brigham re items necessary to finish overpayment report	1.50	\$ 397.50
09/20/20	MAW	Review Hamden POB projections and POB language pertaining to costs of Plan and COLA provisions received from bond counsel	1.00	\$ 265.00
09/21/20	MAW	Correspondence with Ken Kelley re meeting; final review of consultant's report on pension obligation bond and different suggestions	0.50	\$ 132.50
09/22/20	MAW	Telephone call with Ken Kelley re Segal report, setting up meeting	0.25	\$ 66.25
09/24/20	MAW	Telephone call with Sue Gruen re consent to Wells Fargo takeover by Principal Financial; correspondence with David Lee; correspondence with accounting firm	0.50	\$ 132.50

<u>Date</u>	<u>Time-keeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
09/25/20	MAW	Review correspondence with Sue Gruen re consent to principal acquisition of Wells Fargo; talk with Sue; correspondence with Mayor; telephone call and correspondence with David Lee re Wells Fargo custody agreement; review consent form; talk with Gina Acri re customer being Retirement Board not Town; send forms to Sue Gruen for Mayor to sign; correspondence with Gina Acri confirming receipt of signed documents	1.25	\$ 331.25
09/30/20	MAW	Review proposal from accountants (Markham); correspondence with accountants; correspondence with additional consultant; correspondence with Ken Kelley; telephone call with Ken re meeting and status of letters to retirees; conference call with accountants	2.25	\$ 596.25
09/30/20	CWK	Telephone conference with M.Wallman re: FOIA issue	0.25	\$ 62.50
<b>Current Fees Total</b>				<b>5,885.00</b>
 <b>Disbursements:</b>				
		<u>Description</u>		<u>Amount</u>
		Conference Call		\$ 12.93
<b>Current Disbursements</b>				<b>\$ 12.93</b>
<b>TOTAL AMOUNT DUE</b>				<b>\$ 5,897.93</b>



**TOWN OF HAMDEN**  
**PERSONNEL/CIVIL SERVICE**  
**DEPARTMENT**

HERB  
Hamden Government Center  
2750 Dixwell Ave  
Hamden, CT 06518  
Tel: (203) 287-7130  
Fax: (203) 287-7135  
[www.hamden.com](http://www.hamden.com)

**Kenneth S. Kelley**  
*Director of Personnel*

September 21, 2020

Sharon R. Welch  
2864 Old Dixwell Ave.  
Hamden, CT 06518

Dear Ms. Welch:

I have received your letter requesting an early retirement from Hamden Board of Education effective August 31, 2020.

I will place your correspondence on the Agenda for the meeting of the Hamden Employees Retirement Board to be held on Wednesday, October 14, 2020 at 3:00 P.M.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Kenneth S. Kelley  
Personnel Director

DOB: 09/02/1957  
DOH: 08/30/2002

cc: Gary Highsmith, Human Resources Director  
Hamden Employees Retirement Board

Sharon R Welch  
2864 Old Dixwell Ave  
Hamden, Ct. 06518  
August 19, 2020

Dear Hamden Employee Retirement Board:

I would like to inform you that I will be retiring from my position as a Special Education Paraeducator at Shepherd Glen Elementary School. My last day at Hamden Public Schools will be Monday August 31<sup>st</sup> 2020.

I would like to thank you for the opportunity to have worked for Hamden Public Schools. I have enjoyed the past 18 years working with all of the students and staff members.

Sincerely,

Sharon R Welch



My hire date was 8-30-2002

DOB 9-2-1957

Phone 203-444-2084

Email [srwelch011@hotmail.com](mailto:srwelch011@hotmail.com)

PERSONNEL/GENL. SERVICES  
2020 AUG 21 PM 2:32  
TOWN OF HAMDEN



**TOWN OF HAMDEN**  
**PERSONNEL/CIVIL SERVICE**  
**DEPARTMENT**

HERB  
10/14/2020  
Hamden Government Center 4.B.  
2750 Dixwell Ave  
Hamden, CT 06518  
Tel: (203) 287-7130  
Fax: (203) 287-7135  
[www.hamden.com](http://www.hamden.com)

**Kenneth S. Kelley**  
*Director of Personnel*

September 9, 2020

Frank Popolizio  
5 Dayton Hill Rd.  
Northford, CT 06472

Dear Mr. Popolizio:

*Frank*

I have received your letter requesting a normal retirement from Town Service retroactive back to September 30, 2020.

I will place your correspondence on the agenda for the meeting of the Hamden Employees Retirement Board to be held on Wednesday, October 14, 2020 at 3:00 PM. The meeting is held in the Main Conference Room located on the third floor of the Hamden Government Center, 2750 Dixwell Avenue. You may attend if you so choose.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

*Kenneth S. Kelley*

Kenneth S. Kelley  
Personnel Director

DOB: 06/10/1959  
DOH: 10/02/2000

cc: Director of Public Works and Parks Craig Cesare  
Hamden Employees Retirement Board

To: Kenneth S. Kelley

September 8<sup>th</sup> 2020

Human Resources Director

Town Of Hamden

Hello Ken,

Please be advised that September 30<sup>th</sup> 2020 will be my last day of work!

I will have completed 20 years of service at the Parks department.

I have enjoyed Concert set up, athletic field layouts and maintenance, snow plowing, and love hearing the cyclist on the canal line trail say, what a great job we are doing.

I will not miss the 40 inch snow storm, 2 tornados, and several hurricanes!

Best of luck;

Sincerely;



Frank Popolizio

PERSONNEL / HR / SERVICES  
2020 SEP - 8 PM 3: 38  
TOWN OF HAMDEN



**TOWN OF HAMDEN**  
**PERSONNEL/CIVIL SERVICE**  
**DEPARTMENT**

HERB  
10/14/2020  
4.C.  
Hamden Government Center  
2750 Dixwell Ave  
Hamden, CT 06518  
Tel: (203) 287-7130  
Fax: (203) 287-7135  
[www.hamden.com](http://www.hamden.com)

**Kenneth S. Kelley**  
*Director of Personnel*

October 1, 2020

Raffaella Matteo  
63 Berncliff Drive  
Northford, CT 06472

Dear Ms. Matteo:

I have received your letter requesting a normal retirement from Hamden Board of Education effective to October 31, 2020.

I will place your correspondence on the agenda for the electronic meeting of the Hamden Employees Retirement Board to be held on Wednesday, October 14, 2020 at 3:00 P.M. via Zoom video conference

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Kenneth S. Kelley  
Personnel Director

DOB: 11/30/1961  
DOH: 08/30/1999

cc: Gary Highsmith, Human Resources Director  
Hamden Employees Retirement Board

Raffaella Matteo  
63 Berncliff Drive  
Northford, CT 06472

September 25, 2020

Hamden Employee Retirement Board  
Hamden Government Center  
2750 Dixwell Avenue  
Hamden, CT 06518

To whom this may concern,

I would like to inform you of my intent to retire from my position of special education paraprofessional at Hamden Middle School as of October 31, 2020.

My employment with the Hamden Public Schools has been rewarding, especially when I was so often able to witness success in the eyes of the students. Unfortunately, due to the injury I sustained in October of 2018, I do not believe I could perform my duties as required by my job description any longer. I would like to thank you for the opportunity for employment.

The past 21 years have been an amazing journey and now I look forward to a relaxing retirement.

Thank you all,



Raffaella Matteo

CC: Gary Highsmith, Director of Human Resources  
Michelle Coogin, Principal HMS

PERSONNEL/21VHL.22222222  
2020 OCT -1 AM 10:10  
TOWN OF NORTHFORD

HERB  
10/14/2020

Hamden Government Center  
2750 Dixwell Ave  
Hamden, CT 06518  
Tel: (203) 287-7130  
Fax: (203) 287-7135  
[www.hamden.com](http://www.hamden.com)



**TOWN OF HAMDEN**  
**PERSONNEL/CIVIL SERVICE**  
**DEPARTMENT**

**Kenneth S. Kelley**  
*Director of Personnel*

October 7, 2020

Dale Kroop  
161 Thornton Street  
Hamden, CT 06517

Dear Mr. Kroop:

I have received your letter requesting a normal retirement from Town Service effective November 29, 2020.

I will place your correspondence on the agenda for the meeting of the Hamden Employees Retirement Board to be held on Wednesday, October 14, 2020 at 3:00 PM. The meeting will be held via Zoom teleconference. You may attend if you so choose.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Kenneth S. Kelley  
Personnel Director

DOB: 04/05/1956  
DOH: 01/24/2000

cc: Mayor Curt Leng  
Hamden Employees Retirement Board

PERSONNEL/CIVIL SERVICE

2020 AUG 13 AM 10:15

TOWN OF HAMDEN

Good morning Mayor,

After giving it a considerable amount of thought and after consultation with my family I have decided to retire from the Town of Hamden effective November 29, 2020.

Over the last 21+ years, my career here has been personally rewarding and I hope as well for the Town. I am proud of the work we have done, the positive changes in real estate and in the economic development culture, the innovations we enacted and the work with the Hamden Economic Development Commission. But it is time for a different voice.

I wanted to give you this heads up of over 3 months to provide time for a search for my replacement and an orderly transition.

I knew my time was coming to an end and the COVID-19 virus really helped me to clarify some goals for the next chapter in my professional life. I fully intend to continue with the work and commitments with the Hamden Economic Development Corporation (HEDC), including the Structural Repair and Soil Management fund programs. We can sit down how HEDC can play a more consulting role regarding blight removal, brownfield and other specialized projects. I'm still committed to that.

I've enjoyed working for all five mayors and I will articulate these thoughts more in the coming weeks to the public.

My door is always open to discuss how we get to 11/29 but please understand this is a final decision.



Wells Fargo Bank, N.A.

Fee Advice: 12998649 HERB
Account Number: 25310100 10/14/20
For Period: 08/01/2020 - 08/31/2020 FYI
Invoice Date: 09/08/2020

000207 XNTFDV72
Town Of Hamden
Salvatore A. DeCola
2750 Dixwell Avenue
Hamden CT 06518



\$0.00

ADVICE ONLY

Account Name: Town Of Hamden
Contact: Gina Acri 0044482

Fold Here

Table with 4 columns: Summary of Current Period Fees, Charged, Billed, Total. Rows include Administration, Other Services, Transaction, and Total Current Period Fees.

PERSONNEL/CIVIL SERVICE
2020 OCT -6 PM 12:50
TOWN OF HAMDEN

XNTFDV72 000207 272140151113 NNNNNN NNNNNN NNNNNN 000001 CXNFVTA 000475





Wells Fargo Bank, N.A.

Fee Advice: 12998649
Account Number: 25310100
For Period: 08/01/2020 - 08/31/2020
Invoice Date: 09/08/2020

Account Name: Town Of Hamden
Contact: Gina Acri 0044482

Table with 5 columns: Services, Value / Quantity, Rate, Frequency, Amount. Rows include Administration (Domestic Assets), Other Services (Account Reporting), and Transaction (DTC Security Transactions, Non Proprietary Fund Buy Sell Delivery Receipt).

Summary

Summary table with 2 columns: Description, Amount. Rows: Total Charged to Account (\$4,427.18), Total Billed (\$0.00), Payment Due (\$0.00).

XNHF072 000207 272140151113 NNNNN NNNNN NNNNNN 000002 CXNFDVTA 000476





**Wells Fargo Bank, N.A.**

**Fee Advice: 12998649**

**Account Number: 25310100**

**For Period: 08/01/2020 - 08/31/2020**

**Invoice Date: 09/08/2020**

Account Name: Town Of Hamden  
Contact: Gina Acri 0044482

Account Number	Account Name	Charged	Billed	Total
25310100	Town Of Hamden	\$2,670.34		\$2,670.34
25310103	Town Of Hamden - Brown Adv	\$1,255.00		\$1,255.00
25310104	Town Of Hamden - Great Lakes	\$501.84		\$501.84
<b>Total</b>		<b>\$4,427.18</b>		<b>\$4,427.18</b>

XNFDV72 000207 272140151113 NNNNNNNNNNNN 000003 CWFEDVTA 000477

