

Veterans' Memorial Hall Rental Information

Brooksvale Park - 524 Brooksvale Ave. Hamden, CT 06518-1232

p. 203-287-2669 email-- brooksvale@hamden.com

The Veterans Memorial Hall (VMH) in the Veterans' Memorial Building can be rented for **children's birthday parties under age 16, and by youth serving organizations.**

Available Oct 15 through May 15 weekends, during daylight hours only

(Feb-March 18 unavailable due to the Maple Sugaring Program)

OCCUPANCY – there are 50 chairs and 10 eight foot tables, MAX OCCUPANCY 68

Hamden Residents, Hamden Non-Profit Organizations

\$25.00 per hour

Non-Residents, Hamden For-Profit Organizations, Out of town Organizations & Out of town For-Profit Organizations

\$50.00 per hour

NO FEE on weekdays for Programs Sponsored by Hamden's Department of Arts, Recreation & Culture, Hamden Veterans' & Sr. Citizens' Groups and the Friends of Brooksvale Park.

DETAILS

The VMH is located at the end of the main driveway, up the hill past the big red barn. The VMH is equipped with restrooms and a full kitchen, which includes a stove, microwave and refrigerator. Charcoal or gas grilling is not allowed at the Veterans' Memorial Building or grounds. The building and restrooms are handicap accessible. Parking is available at the VMH. Please drive slowly and safely while in the park!

ADDITIONAL NOTES

1. Brooksvale Park is an Alcohol-Free Park.
2. Generators, Moon Bounces & Carnival type rides are not allowed anywhere in the park.
3. Do not use glitter while decorating, it complicates clean up.
4. No helium balloons anywhere at the park. If you attach any balloons or signage to fences, trees or signposts to lead guests to your event, PLEASE remember to remove and dispose of them as you leave.
5. Do not leave leftover food in the refrigerator or dishes in the sink and please, do not pour grease down the drain.
6. When leaving, remember to turn off all appliances & inside lights, and lock and close the front door.
7. Place trash in receptacles provided, or in outside dumpster if possible.

Contact Numbers

Emergency: 911

Hamden Police Department: 203-230-4000

Fees Effective July 1, 2012

VMH Rental Form Brooksvale Park

Please fill out Sections I-IV of this form, and please sign and date. Please mail with a check for the full rental amount made payable to "Treasurer – Town of Hamden" as soon as possible to:
 Brooksvale Park, 524 Brooksvale Avenue, Hamden, CT 06518-1232

Section I

Name of Group/Individuals		
# Attending		
Contact Name		
Phone () -	Email	
Address		
City	State	Zip+4

Section II

Hamden Non-Profit	YES or NO
-------------------	-----------

Section III

Facility Requested:	Veterans Memorial Hall
Day & Date Requested	_____, ____/____/____
From	AM or PM
To:	AM or PM

Section IV

<i>Additional Requests or Services Required?</i>
--

Brooksvale Park is an alcohol-free park. You are liable for any damage caused during rental. The town of Hamden denies any and all legal liability for accidents to the persons or property that may occur during the use of this permit

Signed

Dated

Section V – For office use only

Initialed by

<i>Verbal Confirmation Date</i>	/ /	
<i>Date Reservation Form Sent</i>	/ /	
<i>Date Deposit and Form Received</i>	/ /	
<i>Final Confirmation Date (via phone or email)</i>	/ /	
<i>Fee Collected</i>	\$.	