



TOWN OF HAMDEN

COMMUNITY DEVELOPMENT ADVISORY COMMISSION

MINUTES: The Community Development Advisory Commission held a regularly scheduled meeting on April 14, 2010 at 5:30 PM in the Lounge, Keefe Community Center, 11 Pine Street, Hamden, Connecticut. The following items were discussed:

Commissioners in Attendance: Lee Campo, Chairman
Kurt Bauknecht
Joyce Blandon
Michael Brooks
Anthony Brown
Janet Lions

Staff in Attendance: Chris Marchand, Community Development Program Manager
Peggy Craft, Clerk of the Commission

CALL TO ORDER

Chairman Campo called the meeting to order at 5:35 PM.

Chairman Campo thanked all the Commissioners for their work last month on the Public Service Agency Grants. He added that much thought and work was done on this and it is greatly appreciated.

APPROVAL OF MINUTES

Commissioner Lyons made a motion to accept the Minutes of the March 10, 2010 meeting. Commissioner Bauknecht seconded the motion. The vote was unanimously in favor of the motion.

PROGRAM MANAGER'S REPORT

Program Manager Marchand presented the following information to the Commissioners:

Rehabilitation Program

Out to Bid, Under Construction or Ready for Payment

We have one rehabilitation project that is in the active phase as follows:

40 Savoy Street, Traditional Rehab-HOME, \$80,250, 90% Complete

Other Projects On-Hold, Cost Estimating (CE) or Specs/BID (SP) Stage:

105 Cherry Ann Street, Emergency Roof-HOME, (CE)(SP)

126 Woodin Street, HOME, On Hold

137 Shepard Street, Two Family, On Hold

482 Shelton Avenue, DEP Consent Area, On Hold

Completed Projects since 03/10/2010:

863 Dixwell Avenue, Commercial Corridor, \$12,750

There are 15 additional projects on the waiting list. The waiting list will be exhausted by the spring of 2011 without other applications or funding.

191 Butler Street

The tenants that have been occupying 191 Butler Street for the past four months are still there.

Community Services has been paying the utility bills as the tenant came through their office.

Community Services is trying to relocate them by May 1st. The apartment may be needed soon for a family receiving a rehab project.

Down Payment Assistance

There is one closing scheduled this month for the Habitat for Humanity home at 40 Edgecomb Street. The OHND assisted in finding this location. They will close later this month.

Fair Rent

There are currently no Mediations or Hearings scheduled. One Fair Rent Complaint has been received this week that will be mailed to the landlord in due process.

Commercial Rehabilitation Program

The Concord/Dixwell Project is going to break ground soon. It has gone to the Council and been approved. The bid has been awarded. The work should begin in the next two weeks.

Commissioner Brown asked if this Commission can have trees planted on Dixwell Avenue past Chazmos. Mr. Marchand said this is something that this Commission can do. He will look into this.

MISCELLANEOUS

There are currently four Emergency Roof Replacement projects out to bid. All bids are due this Friday. They are all CDBG Rehabilitation funds.

The Department is currently finalizing the 5-Year Consolidated Plan and PY36 Annual Action Plan. The Five Year Plan is due this year. The Action Plan will be submitted as part of the Five Year Plan. Two public sessions have been held, and the public notice for comments on the draft plan.

Mr. Marchand reports the he received good input from the people attending these sessions. Public comments will be received through April 30th.

The public survey for comment on Community Development Needs and Input session were very positive. Mr. Marchand explained the surveys that were distributed and received back. There were a total of 112 surveys received. Mr. Marchand explained the results of the surveys. There was a lengthy discussion regarding these surveys. All feedback will be incorporated into the Five Year Plan. The Plan is on the agenda for Council approval on Monday, April 26th. Unlike previous years, there will not be an opportunity for public comment that evening as the two sessions due the Five Year Consolidated Plan this current year have already been held.

Chairman Campo asked if there was any further discussion regarding the FiveYear Plan. Hearing none he called for a motion.

Commissioner Blandon motioned to accept the Five Year Plan as prepared by the Community Development Department and approved by this Commission. Commissioner Brown seconded the motion that passed unanimously.

OLD BUSINESS

There was no Old Business to come before the Commission.

NEW BUSINESS

There was no New Business to come before the Commission.

ADJOURNMENT

There was no further business to come before the Commission, and Chairman Campo called for a motion to adjourn. **Commissioner Lyons motioned to adjourn. The motion was seconded by Commissioner Bauknecht and passed unanimously.** Chairman Campo adjourned the meeting at 6:10 P.M.

Submitted by:

Peggy Craft, Clerk of the Commission