

MINUTES
CIVIL SERVICE COMMISSION
Monday, November 1, 2010 @ 9:00 AM
Conference Room of the Town Attorney

Minutes of the regular meeting of the Hamden Civil Service Commission held Monday, November 1, 2010@ 9:00 AM:

IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE, MOTIONS MADE, AND VOTES TAKEN.

Acting Chairperson Cate Reynolds called the meeting to order at 9:05 AM with Commissioner Elliott Kerzner present. Also present was Executive Secretary Ken Kelley, Administrative Secretary Terri Gamberdella, Police Chief Tom Wydra, and Fire Chief David Berardesca.

Review and action on the following eligibility list(s):

1. Review and action on the minutes of the October 18, 2010 meeting. On a motion by Acting Chairperson Reynolds, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to table this item.

2. Review and action on the following eligibility list(s);
 - a) Head Custodian/BOE. There was no action taken – the list will expire on 11/03/10.
 - b) Certified Police Officer. On a motion by Acting Chairperson Reynolds, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to recertify the list for another six (6) month period.
 - c) Clerk Typist. On a motion by Acting Chairperson Reynolds, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to recertify the list for another six (6) month period.
 - d) Assistant Superintendent of Apparatus & Emergency Service. There was no action taken – the list will expire on 11/03/10.
 - e) Land Records Technician. On a motion by Acting Commissioner Reynolds, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to recertify the list for another six (6) month period.

3. Certification of the following eligibility list(s):
 - a) Detective/PD. On a motion by Acting Chairperson Reynolds, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to certify the list for a six (6) month period.
 - b) Sergeant/PD. On a motion by Acting Chairperson Reynolds, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to certify the list for a six (6) month period.
 - c) Lieutenant/PD. On a motion by Commissioner Kerzner, seconded by Acting Chairperson Reynolds, it was the unanimous decision of the Commission to certify the list for a six (6) month period.
 - d) Captain/PD. On a motion by a Commissioner Kerzner, seconded by Acting Chairperson Reynolds, it was the unanimous decision of the Commission to certify the list for a six (6) month period.

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- e) Deputy Chief/PD. On a motion by Commissioner Kerzner, seconded by Acting Chairperson Reynolds, it was the unanimous decision of the Commission to certify the list for a six (6) month period.
- 4. Review and action on the amended job description for Certified Fire Fighter. On a motion by Commissioner Kerzner, seconded by Acting Chairperson Reynolds, it was the unanimous decision of the Commission to approve the amended job description.
- 5. Review and action on the Civil Service Rules and Regulations. On a motion by Commissioner Kerzner, seconded by Acting Chairperson Reynolds, it was the unanimous decision of the Commission to table this matter.

On a motion by Acting Chairperson Reynolds, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to adjourn at 9:32 AM.

Respectfully submitted,

Kenneth S. Kelley
Executive Secretary