



Planning Department · Hamden Government Center  
2750 Dixwell Avenue · Hamden, CT 06518  
Phone (203) 287-7070 Fax (203) 287-7075  
www.hamden.com

## TOWN OF HAMDEN INLAND WETLAND APPLICATION

PLEASE READ

### Instructions

Below please find a list of the materials to be submitted to the Inland Wetlands Commission. It is your responsibility to provide all of this information. While Town staff will be happy to answer your questions, it is not the function of the staff to either prepare the information or assure its accuracy. Hamden Zoning and Inland Wetlands Regulations are available online at [www.hamden.com](http://www.hamden.com).

### DEADLINE FOR APPLICATIONS:

Completed applications must be submitted **by 3:00 pm on the 15<sup>th</sup> of the month** to the Planning Office, 3<sup>rd</sup> Floor, Hamden Government Center, 2750 Dixwell Avenue, Hamden, CT 06518 in order to be scheduled for a site inspection at the meeting **the following month**. The application will then be put on the agenda for the **month following the site inspection**. The regular meetings of the Inland Wetlands Commission are held on the first Wednesday of each month.

### Application Fee Schedule (subject to change)

Residential, Single Lot	\$130
Residential, Subdivision	\$155 per lot
Commercial/Industrial	\$240 plus \$50 per acre
Coastal Site Plan	\$80

### This application consists of five parts:

Part 1	Hamden Inland Wetlands Application Including Project Narrative
Part 2	QVHD Approval Documentation
Part 3	Site Plan (see required elements)
Part 4	DEP Reporting Forms
Part 5	RWA Project Notification

One (1) original and twelve (12) copies must be submitted to the Planning Office. This application packet **is not complete** and **WILL NOT BE PROCESSED** until all of the required materials are submitted.

**All maps must be folded** not to exceed the dimensions of 11½ x 9 ½". Fold maps so that the title block is face up.

**TOWN OF HAMDEN**  
**INLAND WETLANDS COMMISSION**  
**Application to conduct regulated activity**

The Inland Wetlands Commission is responsible for reviewing applications, that may impact a wetland or watercourse. The purpose of the Commission's regulations is to minimize or prevent disturbance and pollution of the Town's inland wetlands and watercourses, including its bogs, swamps, and marshes, as well as its lakes, ponds, rivers and streams. Protection of these resources is an important factor in the maintenance of a clean and potable water supply for all residents of the community.

An application for a wetlands permit must be filed by anyone who wishes to use, develop, subdivide or build on property that contains either wetlands soil or a watercourse, be it natural or artificial. Regulated activities affecting off-site wetlands and watercourses also require a wetlands permit.

Unless otherwise stipulated, any wetland permit issued by the Commission expires after five years. A Permit may be renewed for a period of five (5) more years. After ten (10) years a new application is required.

**FEES FOR INLAND WETLANDS COMMISSION** payable by cash or check to Town of Hamden  
(subject to change)

Residential, single lot	\$130.00
Residential, subdivisions	\$ 155.00 per lot
Commercial/Industrial	\$240.00 plus 50.00 per acre
Coastal Site Plan	\$80.00





## Part 3

### Submit a Site Plan

In accordance with Connecticut law, a boundary map and topography are to be done by a land surveyor. Any proposed development shall be drawn, signed and sealed by a licensed professional civil engineer.

The following items shall appear on the site plan:

- \_\_\_ map scale of 1 inch to 20 feet (metric optional)
- \_\_\_ north arrow
- \_\_\_ title block in lower right corner showing:
  - \_\_\_ date of plan
  - \_\_\_ name of project
  - \_\_\_ name of owner, applicant and developer
  - \_\_\_ legible signature of person responsible for drawing plan
- \_\_\_ existing and proposed boundary and lot lines, with dimensions given in feet (metric optional)
- \_\_\_ existing and proposed contours at a maximum of 2 feet interval
- \_\_\_ boundary of all areas of proposed fill
- \_\_\_ brief description of type of fill
- \_\_\_ limits of areas to be disturbed by construction activities
- \_\_\_ location on property and within 200 feet of all proposed and existing watercourses (permanent and intermittent) bogs, swamps, and wetlands defined as areas with soils that are either poorly drained, alluvial or floodplain, consistent with Soil Conservation Service categories. Show wetlands and watercourses as they appear on designated wetland map of Hamden and indicate soil type. Indicate any additional wetland areas and/or any areas disputed by applicant. Wetlands must be flagged (using blue tape) by a certified soil scientist.
- \_\_\_ all existing and proposed buildings, drives and other structures and paved areas
- \_\_\_ proposed method and design details of sewage disposal including location of septic system if applicable. Elevation of bottom of septic system and leach field.
- \_\_\_ location and data from percolation pits, test pits and observation holes (data may be attached separately)
- \_\_\_ source of water supply

- \_\_\_ design details of existing and proposed storm drainage system
- \_\_\_ present and proposed location, elevation and invert of all drains, ditches, culverts and other water conductors within and immediately up and downstream of site
- \_\_\_ approximate boundary of existing and proposed tree and shrub stands
- \_\_\_ lowest floor elevation of any proposed structure
- \_\_\_ erosion and sedimentation control plans during and after construction (to be undertaken prior to commencement of work)
- \_\_\_ engineering details of any wetland or watercourse construction or drainage work
- \_\_\_ name, property address and mailing address of landowners within 500 feet, 100 feet if subdivision, of property and any adjoining municipality within 1,500 feet, along with proof of notification (certified mail return receipt)
- \_\_\_ area flooded during 100 year flood

#### Watercourses

- \_\_\_ where a watercourse is to be dammed, or a pond created within a regulated area, the following information shall be supplied but not limited to:
  - \_\_\_ details of the dam design including plans, calculations and specifications
  - \_\_\_ area to be inundated by impoundment
  - \_\_\_ details of the spillway design including calculations verifying maintenance of low flows and ability to pass peak flow without overtopping
  - \_\_\_ calculations showing any flood retention capabilities impoundment may have
    - \_\_\_ maximum ground water elevation with dates and location of testing
    - \_\_\_ depth to bedrock and bedrock type
    - \_\_\_ an evaluation of the extent of the presence of plant species
    - \_\_\_ an analysis of the probable effect of proposed activity on plant and animal ecosystem
    - \_\_\_ soil types to be shown on map

## Part 4

### DEP Reporting Forms

The attached reporting form is required by the Department of Environmental Protection and must be included with all applications for Wetlands and Watercourses Activity. Please complete this form and include a scale copy of the USGS quad map outlining the pertinent area(s).

The undersigned applicant hereby consents to necessary and proper inspections of the above-mentioned property by members of the Commission or the agent or town staff at reasonable times, both before and after a final decision has been issued by the Commission.

Applicant or Agent \_\_\_\_\_ Date \_\_\_\_\_

As the owner of the above-mentioned property, this application is being filed with my knowledge and consent.

Owner or Agent \_\_\_\_\_ Date \_\_\_\_\_

The undersigned applicant certifies that the information supplied in the completed application is accurate, to the best of his/her knowledge.

Applicant or Agent \_\_\_\_\_ Date \_\_\_\_\_

## Part 5

### Regional Water Authority Notification

The applicant shall provide written notice of the application to the Regional Water Authority by certified mail, return receipt requested. This notice shall be mailed within seven (7) days of the date of the application. Documentation of mailing shall be provided to the Hamden Planning Office.

The forms should be mailed to:

Environmental Analysts, Environmental Planning Department  
Regional Water Authority  
90 Sargent Drive  
New Haven, CT 06511

Public Water Supply Watershed/Aquifer  
Project Notification Form  
For The  
South Central Connecticut Regional Water Authority

**REQUIREMENT:**

All applicants before a municipal Planning and Zoning Commission, Inland Wetlands Commission, or Zoning Board of Appeals for any project located within a public water supply watershed are required by Public Act 89-301 (Sections 8-3i and 22a-42f of the Connecticut General Statutes) to notify the affected public water utility by certified mail within 7 days of the application.

**GENERAL INFORMATION:**

Maps showing the location of Regional Water Authority (RWA) watershed boundaries are on file with municipal planning and zoning, and inland wetlands staff, and Town Clerks. The applicant's notification to the RWA should include the information requested on pages two through four. The RWA may request additional information if it is determined that a more detailed review is necessary. Attach additional sheets if necessary.  
Any questions, please call 401-2741, or 401-2743.

Please mail this completed form and attachments to:

Environmental Analysts  
Environmental Planning Department  
Regional Water Authority  
90 Sargent Drive  
New Haven CT 06511

Public Water Supply Watershed/Aquifer  
Project Notification Form  
For The  
South Central Connecticut Regional Water Authority

1. Location map of project site (Please attach; Map can be from sources such as assessor's map or from USGS Quadrangle Map and should show enough detail to locate the site, ie. major intersections etc.).
2. Site plans, floor plans, and sediment and erosion control plan which have been submitted to the municipality for review (Please attach).
3. Project address \_\_\_\_\_
4. Total acreage of project site \_\_\_\_\_
5. Existing land use and type of ground cover e.g. forest, pavement, buildings, lawn, meadow etc. Estimate percentage of total acreage for each type of ground cover

---

---

---

6. Project description \_\_\_\_\_

---

---

---

7. Acreage of area to be disturbed including structures, additions, paving, and soil disturbance. Estimate percentages of total lot acreage for each type of ground cover, including those listed in item #5, following development

---

---

---

8. Type of sanitary system (Circle one) septic system / public sewer / both / none;

9. Number of **existing and proposed** floor drains and their point of discharge e.g. sanitary sewer, holding tank, or ground\_\_\_\_\_

---

---

---

10. Water accessed through (Circle one) private well public water other none

11. Is public water available to area? Yes No

12. Are there any wetlands or watercourses on the property? If so, describe

---

---

13. Distance of site disturbance to nearest watercourse or wetland\_\_\_\_\_

---

14. Brief description of **existing and proposed** stormwater management system, including roof drainage, paved areas etc., and discharge points e.g. municipal system, drywells, streams, vegetated areas, detention basins etc. Attach drainage plans and calculations if available

---

---

---

---

---

---

15. Type of heating fuel for facility\_\_\_\_\_

16. List of **existing and proposed** underground or above-ground storage tanks including age, capacity and contents\_\_\_\_\_

---

---

17. List of potentially harmful chemicals stored or used on property (**existing and proposed**) and typical onsite volumes, including but not limited to petroleum products, lubricants, solvents, detergents, and pesticides\_\_\_\_

---

---

---

18. Describe any wastes generated and their means of disposal

---

---

19. Location, type, and size of solid waste dumpsters\_\_\_\_\_

---

---

20. Application # and date will be heard by Planning and Zoning Commission \_\_\_\_\_

21. Application # and date will be heard by Zoning Board of Appeals \_\_\_\_\_

22. Application # and date will be heard by Inland Wetlands Commission \_\_\_\_\_

23. Name, address, telephone and fax number, email address of contact person for the project:

---

---

---

---

---

---

---

---

---

---

---

Name of Person Completing Form

Signature

Date