

# Cooperative Unit Sales Verification

Complex Name: \_\_\_\_\_

Unit Identification: \_\_\_\_\_

## Sale Information

1. Date of sale: \_\_\_\_\_ Selling price \$ \_\_\_\_\_

2. Mortgage interest rate \_\_\_\_\_% Term \_\_\_\_\_yrs. if any.

3. Was the unit bought through a real estate broker?

Yes No  
\_\_\_\_ \_

If yes, agency name \_\_\_\_\_

4. Was there an appraisal done on the unit?

\_\_\_\_ \_

If yes, the appraisal value was \_\_\_\_\_

5. Was this sale between members of the same family?

\_\_\_\_ \_

6. Was this sale of a foreclosed unit?

\_\_\_\_ \_

7. Was this sale in the proceedings of a bankruptcy?

\_\_\_\_ \_

8. Prior to purchase, did you rent this unit?

\_\_\_\_ \_

9. Was personal property included in the sale price?

\_\_\_\_ \_

If yes, please describe \_\_\_\_\_

## Dwelling information

Basement: Full \_\_\_\_ Partial \_\_\_\_ Crawl \_\_\_\_ None \_\_\_\_

Basement finish: Unfinished \_\_\_\_ Part Finished \_\_\_\_ Full Finished \_\_\_\_ . Square Ft of finished area \_\_\_\_\_

Room count:

1st floor: Kitchen \_\_\_\_ Dining \_\_\_\_ Living \_\_\_\_ Family \_\_\_\_ Bedroom \_\_\_\_ Other \_\_\_\_\_  
Description

2nd floor: Bedrooms \_\_\_\_ Other \_\_\_\_\_  
Description

3rd floor: \_\_\_\_\_ Basement: \_\_\_\_\_  
Description Description

Number of bath rooms: (please enter "F" for full baths and "H" for half baths)

1st floor: 2nd floor: \_\_\_\_ Other: \_\_\_\_\_ Extra Sinks \_\_\_\_ Whirlpool/Jacuzzi tubs: \_\_\_\_\_

Heat type: Hot water \_\_\_\_ Forced Hot Air \_\_\_\_ Electric \_\_\_\_ Other \_\_\_\_\_  
Description

Heat source: Gas \_\_\_\_ oil \_\_\_\_ other \_\_\_\_\_  
Description

Air Conditioning : Central air: Yes \_\_\_\_ No \_\_\_\_ Wall Unit: Yes \_\_\_\_ No \_\_\_\_

Garage /Parking : Garage # of cars: \_\_\_\_\_ Parking # of assigned spaces: \_\_\_\_\_

Copy as needed for each sale