



TOWN OF HAMDEN

OFFICE OF THE ASSESSOR

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Chief Assessor

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Motor Vehicle Adjustments

If you wish to have an adjustment on a motor vehicle bill, the Hamden Assessor's Office requires TWO forms of proof acceptable to the Assessor to show that the motor vehicle has changed ownership:

1. A PLATE RECEIPT from the Connecticut Motor Vehicle Department indicating that the registration has been CANCELLED, LOST OR STOLEN. It is important that the registration be cancelled to stop future bills from being produced for the following grand list year. To access the Connecticut Department of Motor Vehicles on the web: <http://dmvct.org>
2. In order to receive an adjustment to your motor vehicle bill, we require a copy of the PLATE RECEIPT and any one of the following, which must be submitted with the plate receipt. If both forms are not submitted together no adjustment will be made.
 - Letter from insurance company stating the date the vehicle was removed from the policy.
 - Copy of Bill of Sale or Transfer of Title (as recorded through the Department of Motor Vehicles with both the buyers and sellers signature).
 - Copy of Odometer Statement with signatures.
 - Copy of Purchase and Sales agreement which shows the trade in information.
 - Copy of insurance documentation showing payment for stolen or totally destroyed vehicle.
 - Copy of receipt from the junk dealer or charity car was given to (on their letterhead).
 - Vehicle History Report (CarFax, Auto check or equivalent) verifying disposition of vehicle.

PLEASE NOTE: ALL FORMS OF PROOF MUST SPECIFICALLY IDENTIFY THE VEHICLE IN QUESTION BY **YEAR, MAKE, IDENTIFICATION NUMBER AND THE DATE OF THE OCCURRENCE**

The current tax bill reflects the period of Oct. 1, 2015 through Sept. 30, 2016.

VEHICLE REGISTERED IN ANOTHER STATE

The following information will be needed to adjust a Motor Vehicle that has registered out of State.

- A copy of the state of Connecticut plate receipt showing date registration was cancelled.
- A copy of the out-of-state registration, showing the **FIRST** date vehicle was registered.
- Vehicle History Report (CarFax, Autocheck or equivalent) verifying disposition of vehicle if you have sold or transferred vehicle.

VEHICLE REGISTERED IN ANOTHER CONNECTICUT TOWN

If you are now living in another town in Connecticut but your vehicle was kept in Hamden as of October 1, 2015, this bill is due and payable to Hamden.

If you moved from Hamden prior to October 1, 2015 we will need the following proof to move the vehicle to your new Connecticut town.

- Rental Lease, Field Card, Bank Statement, Utility Bill etc.
- Plate receipt from DMV showing that you changed your address and tax town code with DMV.

Once you have produced the proper documentation we will then remove your bill and send it to the town that you lived in on October 1st.

SUPPLEMENTAL LIST

If you purchased a vehicle after October 1, you will receive a supplemental bill in January of the following year; ie car purchased in October 15, 2015, the bill for this car will be sent in January 2017.

If you have purchased a new car and used the same license plate that was on your old car, you will need to pay the tax bill on the old car **IN FULL** and you will receive a supplemental bill in January for the new car and a credit for the old, this bill will provide you with all the adjustments you are entitled to receive.

PLEASE NOTE: ALL FORMS OF PROOF MUST SPECIFICALLY IDENTIFY THE VEHICLE IN QUESTION BY **YEAR, MAKE, IDENTIFICATION NUMBER AND THE DATE OF THE OCCURRENCE.**

GRAND LIST is the period from **OCTOBER 1** through **SEPTEMBER 30.**

SUPPLEMENTAL LIST is from the **DATE OF REGISTRATION** through **JULY 31.**

NOTICE: 2014 Grand List bills can be adjusted only until December 31, 2016; bills prior to the 2014 Grand List **cannot** be adjusted but can be removed with proper documentation.