

**TOWN OF HAMDEN  
BUILDING DEPARTMENT  
(203) 287-7160**

**A GUIDE FOR OBTAINING A BUILDING PERMIT**

**REQUIREMENTS:**

Original Zoning Compliance

Tax Collector sign off

QVHD – Septic Systems

Engineering Department-Site Plan – Approval of footing drain discharge

Fire Marshal sign off where applicable

**Building Department Requirements**

**Building permit application completely filled out.**

Commercial projects need architect's stamp and Engineer's stamp where applicable.  
Home Improvement Contractor license number & New Home license number and copy.  
Site plan.

**2 sets of construction plans:**

**Construction plans are to show:**

- 1.) Foundation drawings showing footing depths, lally column spacing and girder sizes and type of foundation and thickness.
- 2.) All framing details, type and species of lumber sizes, spans and spacing.
- 3.) Full section drawing.
- 4.) Show the four elevations.

**Worker's Compensation Certificate**

Combustion air form filled out

Before you dig #BUD

**Building Permits Issued 8:30-10:30 am only**

[www.hamden.com](http://www.hamden.com)



**TOWN OF HAMDEN**  
**BUILDING DEPARTMENT**  
 Hamden Government Center  
 2750 Dixwell Avenue  
 Hamden, CT 06518  
 Tel: (203) 287-7160

**APPLICATION FOR BUILDING PERMIT**

RESIDENTIAL [ ]

COMMERCIAL [ ]

Permit No.	Receipt No.	Check No.	Date:		
Job Location Address:					
Owner's Name:					
Street Address:					
Town:	State:	Zip:			
Area Code & Home Ph. No.	Work Ph. No.	Fax:			
Contractor Name:					
Address:	Town:	State:	Zip:		
Phone No.	Work Phone:	Fax:			
Home Improve Reg No.	New Home Cont Lic #	Major Cont Lic #			
Name of Architect	Lic #	Name of Eng.	Lic #		
Is this a change of use?	Yes No	Type of Const	Use Group		
Building sprinkler	separated	non separated	mixed use		
<b>Describe the Work To Be Performed</b>					
Construct new [ ]	alter [ ]	addition [ ]	reroof [ ]		
<b>The Following Square Footage Information Shall Be Filled In Accurately</b>					
First Floor	Sq. Ft.	Second Floor	Sq. Ft.	Third Floor	Sq. Ft.
Basement	Sq. Ft.	Habitable Attic	Sq. Ft.	Garage	Sq. Ft.
Bonus Room	Sq. Ft.	Finished Basement	Sq. Ft.	Deck	Sq. Ft.
Mixed Use:	Height of Building in ft.		In Stories:		
Estimated Cost Less Mechanicals:			Other:		
Electrical Est. Cost	HVAC Est. Cost		Plumbing Est. Cost		
<b>Tax Collector:</b>					

PLEASE COMPLETE AND SIGN THE BACK OF THIS FORM.

