



TOWN OF HAMDEN CONNECTICUT

BIRTH CERTIFICATE I.D. REQUIREMENTS

COMPLETE THE "REQUEST FOR BIRTH CERTIFICATE" FORM, AND RETURN TO OUR OFFICE WITH THE FOLLOWING:

1. Check or money order for \$20.00 for each certified copy and \$15.00 Wallet size copy made payable to:

Registrar of Vital Statistics
Hamden Town Clerk
Hamden Government Center
2750 Dixwell Avenue
Hamden, CT 06518

2. VERIFICATION OF RELATIONSHIP

Any eligible party requesting a copy of a birth certificate shall provide verification of the relationship that entitles access to a certified copy of the birth certificate.

3. PHOTOCOPY OF PHOTOGRAPHIC I.D.

(Driver's License OR Passport preferred.)

The person whose birth is recorded, if over eighteen (18) years of age, or that person's parent, guardian or grandparent, if that person is a minor, shall submit a government issued photographic identification.

OR

4. At Least Two (2) forms of I.D. listed below, if a Photo Driver's license or Passport is unavailable:

If a photo ID is not available, at least two of the following documents must be provided:

- Social security card;
- Social security card supplemented with either an employment identification card, a paycheck stub or a W-2 form. Providing both of these documents fully satisfies the identification requirements;
- Automobile registration;
- Copy of utility bill showing name and current address;
- Checking account deposit slip or bank statement stating name and current address;
- Voter registration card;
- Valid government issued trade or professional license;
- Valid government issued firearm permit;
- Probation documents issued by a court or other government agency, pursuant to a criminal conviction;
- Letter from a government agency verifying identity. The letter shall be dated within six months prior to the date of the request;
- Release documentation from a correctional institution containing a photograph of the former inmate and a release date within 12 months prior to the date of the request;
- Military discharge papers;
- Current school or college photographic identification; or
- Government issued photographic identification that has expired within 12 months prior to the date of the request.
- Other documents as approved by the State Registrar of Vital Records

8.1.14