

HAMDEN TECHNOLOGY COMMISSION

Minutes of the meeting of

April 4, 2013

Attending: W. Folsom, M. Healy, P. Mongillo, C. Sette, W. Spalter,

Absent: M. Ford, S. Glenn, L. Salay

Call to Order – The meeting was called to order at 7:14 p.m.

Approval of minutes

Chairman Folsom motioned to accept the minutes of the meeting of February 7, 2013. Mr. Sette noted a correction of Mr. Slay to Mr. Salay in the approval of minute's section and Chairman Folsom noted under Old Business Mr. Lang should be Mr. Leng. Mr. Sette motioned to approve the minutes with the corrections, seconded by Mr. Mongillo. *The motion carried unanimously.*

Old Business

- a. Response to letter and brochure given to Mayor – No response yet. A lengthy discussion ensued. Mr. Spalter spoke about a website called CenterDigitalGov.Com. According to the website, the Center is a national research and advisory institute on information technology policies and best practices in state and local governments. Our area of interest would be in the Digital Communities Program. Information is sent to the Center via a survey and they analyze the information and send back a report. There is a cost involved, so doing this would require the commitment and involvement of the Mayor and Dave Richards. Mr. Spalter noted that in the past the various projects that have been done were focused inward on Hamden's various departments and that now the Tech Commission's focus needs to be more on the Citizens. The current web site needs improvement to better engage the Citizens dealings with the town. For example, if the Council meetings could be streamed or even put on a site where they could be reviewed by the citizens when they have available time this would be good. Another example would be the processing of forms and applications on-line. Of course the outcome would have to justify the fee charged for the service but at the same time it may be two fold, a "hard" savings by the town for not having staff to handle the processing of applications and payments and a "soft" savings in that the citizens would not have to drive to the town hall for these services. Mr. Spalter pointed out that more research needs to be done. Mr. Folsom is going to contact the town of Manchester as they have used this service and the town in which Mr. Spalter spends part of the year in Florida also utilized this service and he will contact them for information.

Department Activity

Update from Dave Richards on the status of IT –There is no information from Mr. Richards.

New Business

- a. Quinnipiac University grad student project – Mr. Spalter will continue to work on this for the fall 2013 semester.

Adjournment

At 8:02 p.m. Mr. Sette motioned to adjourn, seconded by Mr. Healy. *The motion carried unanimously.*

The next regular meeting will be Thursday, May 2, 2012 at 7:00 p.m. in the 3rd Floor Conference Room, Government Center.

Recorded by,

Catherine E. Gempka
Commission Clerk