

HAMDEN TECHNOLOGY COMMISSION

MINUTES: The Hamden Technology Commission held a Regular Meeting on Thursday, February 6, 2014 at 7:00 p.m. in the third floor conference room, Hamden Government Center. The following issues were discussed:

Commissioners in Attendance: Mr. Folsom, Mr. Healy, Mr. Sette, Mr. Lavorgna, Mr. Spalter (by phone)

Commissioners Absent: Mr. Mongillo (excused), Ms. Glenn (excused), Ms. Ford

Others in Attendance: Acting Clerk Tobin

1. Call to Order

Mr. Folsom called the meeting to order at 7:05 p.m.

2. Review minutes of December 5, 2013 meeting

Mr. Folsom mentioned that the Commission decided not to meet in January because of the weather.

Mr. Sette made a motion to approve the minutes of December 5, 2013. Mr. Lavorgna seconded the motion. The vote was unanimous in favor.

3. Old Business

a. Update from Dave Richards on the status of IT

Mr. Folsom said the Commission had an interesting talk with Dave Richards last month, followed by a Tour of the server room. Not too much has been done since because of the weather. The Town's WiFi system is almost complete. They decided to go with the Ruckus System.

Mr. Sette is familiar with Ruckus. They have been trying to get school systems on board with them. He questions why this Commission has been left in the dark. If we are talking about a huge wireless infrastructure change, which would have to go out to bid, the Town should be consulting with this Commission for input before the RFP goes out. He feels the Commission should be notified when the RFP goes out. Sometimes the Town can take a vendor from the State list and not have to go out to bid. Mr. Folsom said one of the police officers (Mario) is heading up this effort with the blessing of the Legislative Council. Mr. Folsom said the GSA also has a list that the government can pick from. Mr. Sette suggested the Commission send a letter to the Purchasing Agent asking him to keep the Commission advised of any significant purchases pertaining to IT. This Commission should know what is going on.

Mr. Folsom spoke to the Mayor back in September and he told him that we were going to lose Open Office based on the data bases. The Town will spend \$70,000 on Microsoft. Mr. Sette said Microsoft offers different kinds of licensing, single user and a lower cost program with an annual fee that you can upgrade.

Mr. Folsom said 360 allows collaboration on documents. Web based storage allows the workforce to be more mobil. He also said Microsoft is going for application to the cloud.

Mr. Sette said the Town is not taking advantage of this Commission, which is an asset. The Commission would like to reach out to the Legislative Council Technology Committee

Mr. Sette made a motion that the Commission reach out to the Purchasing Department, Town of Hamden, asking their courtesy in forwarding to the Commission all present and future RFP's for

significant technology purchases. Mr. Lavorgna seconded the motion. The vote was unanimous in favor.

Mr. Sette brought up the new trash system and asked how Commissioners felt about it. He said it said on the receptacle that everything would stay the same unless you get a letter from the Town. He and several of his neighbors never got a letter, but their collection day was changed. He also feels the Town's web site was not updated. The old data is still on the site. Mr. Lavorgna mentioned that the trash is using the automated trucks but the recycling truck is not.

Regarding the Town's web site and its upkeep, Mr. Sette said perhaps there should be a public relations person updating the web site. Originally the Town was going to give the ability to update web pages to the Departments, and this Commission was going to get permission to update its page. It was then decided to have the updating centralized. There was discussion on the robo call that went out regarding the trash collection program. Mr. Sette's point is that it is important to keep the web site up to date, and the Town is failing on that based on the trash/recycling program

Mr. Lavorgna asked if there could be a Facebook page plugged into the web site because he feels that is the fastest way to get news out to the public. Mr. Sette said the Town could have saved the \$70,000 it is spending for Microsoft and put the money toward the web site.

Mr. Paul Mongillo's and Mr. Folsom's terms on the Commission are up and they are asked to send a note to Mayor Jackson requesting reappointment, along with a resume. A copy should be send to Town Clerk Vera Morrison.

4. Department Activity

There is nothing new from Mr. Richards.

5. New Business

Mr. Spalter suggested that regarding the message the Commission is going to send to the Purchasing Department, the Commission should let the Mayor know what we are trying to to and ask him to send an email to the Purchasing Deartment stating that it might be a good idea for the Technology Commission be linked in to their processes.

Mr. Folsom would like to reach out to the Technology Committee of the Legislative Council.

Mr. Healy will talk to Julie Smith about the web site.

Where Mr. Spalter is in FL they got an award for their IT Department. He said a closer example is Manchester, CT, whose IT staff dwarfs Hamden's. Northport does too, and has IT staff throughout their departments. People involved in IT at the department level report through the IT director. Mr. Sette said Aces does a similar thing. They have an IT Department, and they bill other department overhead costs for the IT services. It is an accounting way of handling it. Mr. Spalter said Yale does the same thing.

6. Adjournment

Mr. Healy made a motion to adjourn. Mr. Sette seconded the motion. The vote was unanimous in favor. The meeting adjourned at 8:10 p.m.

Submitted by: _____
Gerry Tobin, Acting Clerk