

HAMDEN TECHNOLOGY COMMISSION

Minutes of the meeting of

January 6, 2011

Attending: W. Folsom, U.M. Ford, S. Glenn L. Salay, C. Sette, W. Spalter

Absent: S. Glenn, S. Harris

Call to Order – The meeting was called to order at 7:10 p.m. by Chairman Sette.

Approval of minutes – Chairman Sette entertained a motion to approve the minutes of the meeting of December 2, 2010. The clerk noted that she indicated that Mr. Salay was both present and absent in the minutes and he was not present. It was also noted by the clerk that the date of the minutes on the top of the page is incorrect, it should read ***December 2, 2010***. Mr. Folsom motioned to accept the minutes of the meeting with the corrections, seconded by Ms. Ford. ***The motion carried unanimously.***

Old Business

- a. Continued discussion on letter and objective for Commission – Ms. Ford provided a draft of the cover letter to be sent to the Legislative Council. The letter was reviewed by the members and changes were suggested and Ms. Ford will redraft the letter and provided to the members for the February meeting. Once finalized Mr. Sette thought we should contact the local town paper and provide them with information on the Commission and reminding the public that the meetings are open for anyone to attend. It was noted that the location of the meetings on the web site is incorrect and the clerk will contact the managing department for the web site and request they correct the information.
- b. Continued discussion on ideas – Chairman Sette would like to keep this item on the agenda for future discussion.

Department Activity

- a. Update from Dave Richards on the status of IT – Mr. Richards is not present for the meeting, thus no information provided.

New Business

Mr. Spalter mentioned that the web site has not been updated since it was established approximately five years ago. He felt it would be good for the commission to review the towns website with an eye to ways to improvement. There was a discussion on this topic and it was agreed that the commission will evaluate the site with ideas to improve it. It was decided the members will go into the web site and note what they think are the five top issues that should be addressed. The information will be brought to the February meeting, and compared to create a list.

Adjournment

At 7:49 p.m. Mr. Salay motioned to adjourn, seconded by Mr. Ariori. *The motion carried unanimously.*

The next regular meeting will be Thursday, February 2nd, 2011 at 7:00 p.m. in the 3rd Floor Conference Room, Government Center.

Recorded by,

Catherine E. Gempka
Commission Clerk