

**Town of Hamden
Library Board
Minutes of June 1, 2011**

Attendance: Jan Glover and Evelyn Hatkin. **Absent:** Christine Esposito and Irene Fiss. **Also in attendance:** Library Director, Robert Gualtieri and Assistant Library Director Nancy McNicol.

Call to Order: J. Glover opened the meeting at 7:050p.m. Ms. Glover noted the attendance and reviewed the agenda for this evening's meeting.

Correspondence: Town Council voted to recommend Teresa Marchant-Shapiro to the Library Board. We hope she will be introduced to the Board at the next meeting.

Public Media: Nothing to present.

Approval of Minutes: Due to lack of a quorum present, the minutes will be tabled until the next meeting.

Old Business:

Meet the Staff—Mr. Gualtieri introduced Pat Denes, our newest employee to the Hamden Library. Ms. Denes is a Page at the Whitneyville Library. Ms. Denes told everyone of her previous working for other public libraries and that she has a degree in library science. When she is not working at Whitneyville, Ms. Denes works at Miller filling in the evenings. She likes working for the neighborhood, community library in particular the job responsibilities at the branch offer a variety of responsibilities with special projects.

FY 2011-12 Budget—R. Gualtieri presented the 2011-12 budget for the Library, which indicated the Mayor's recommendations. The concessions will be voted separately. He noted the furlough days will be administered with the Town Hall administration's calendar, which will be scheduled or held around the holidays. Mr. Gualtieri noted \$10,000 was cut to the Library Materials line item.

R. Gualtieri discussed with the Library Board the proposal for Saturday hours at the Whitneyville branch. The staff was asked to sign-up to work Saturdays during the pilot; however, very few volunteered to work the Saturday schedule. That leaves N. McNicol to work at the branch's public desk and a part-time Page to work as well. The Town Council recommended including Brundage branch in the Saturday pilot program. At this time, that project will be on hold. The Saturdays will begin the Saturday following Labor Day until November, or the week before Christmas weekend. This is based on the Town Council's approval of the tentative agreements and the concessions to the budget. The Town Council is expected to make final approval to the budget at next week's meeting.

Long-Range Planning: Again, due to the lack of a quorum being present, the Strategic Plan will be postponed to the next meeting. Ms. Glover will work on her assignment and present at the next meeting. R. Gualtieri gave a few examples of his research and the material he has gathered to-date.

New Business:

Cell Phone-Use Policy: The proposal of the policy was available for the Board to review. The draft will be revised with noted corrections and presented for final approval at the next meeting.

Hamden Library Director's Report: A report was distributed prior to this evening's meeting. Ms. Glover inquired about postponing the Staff Training Day. R. Gualtieri and N. McNicol are working with the staff to designing new content for the event.

The playroom space at Whitneyville branch is being used for Parents and Children programs. Mr. Gualtieri gave a description about this arrangement for the use of the room.

Program Attendance – N. McNicol gave a report on the surveys with the responses. The report is to gives the Library what the audience would like to see or have available at the libraries.

Recently Friends of the Library held a program and 100 guests were in attendance. The guest speaker was author of the "Old Leather Man."

A Quinnipiac University student intern has been assigned to Hamden Library. Ms. Nelligan will be working with Ms. McNicol over the summer.

Executive Session: Nothing to report.

Adjournment: Due to nothing further to discuss or present before the Library Board, Ms. Glover adjourned the meeting at 8:00 p.m.

Next Meeting: The next meeting is scheduled for **Wednesday, July 6, 2011** at 7:00 p.m.

Respectfully submitted,

Patrice A. LeMoine

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Clerk of the Commission