

Town of Hamden - Library Board
Minutes of Regular Meeting
March 11, 2014

Attendance: Christine Esposito, Irene Fiss, Jan Glover, Evelyn Hatkin,
Theresa Marchant-Shapiro.

Also in attendance: Library Director, Marian Amodeo and Associate Library Director, Nancy McNicol,
Staff members, Bonnie Greco and Thomas Rooney

Call to Order: Chairperson Glover opened the meeting at 7:07 p.m.

Approval of Minutes

Chairman Glover entertained a motion to approve the minutes of the meeting of February 11, 2014. Ms. Marchant-Shapiro indicated that she and Director Amodeo were authorized to allocate the funds between long and short term investments. Under New Business the first line the word “agreed” should be “*review by appropriate committee.*” Ms. Hatkin motioned to approve the minutes with changes, seconded by Ms. Esposito. *The motion carried unanimously.*

Correspondence: Nothing at this time.

Public Media: Nothing at this time.

Old Business:

- a. Library Budget F 13/14 update – Ms. Amodeo has requested a transfer of funds from the regular salary account for overtime. This is due to the shortage of help and the current staff being asked to help with the staff shortage.
- b. Status of new staffing proposals – the necessary paperwork was sent to the Legislative Council but was tabled for further review and discussion by the Council Committee handling this matter. It will appear on the April agenda for the Legislative Council.
- c. ILS project report – there is nothing to report at this time. The cleaning continues. Training for the staff will start in April.
- d. Policy revision schedule – at this time Ms. Fiss reviewed the 1st draft submitted to the members. A number of items were revised and/or changed to reflect the needs of the community. Chairman Glover advised the members that she is somewhat behind and will be sending the information on to the members and asked that they review all and bring questions, suggestions and recommendations to the April meeting.
- e. Investment strategies – report on meeting with Quinnciac Bank – Ms. Marchant and Ms. Amodeo went to the Bank and after being present with various options by the bank representative they decided to divide the funds into three (3) CD’s. One is for 18 months, one for 36 months and one for 60 months. They were a little skeptical about venturing into a 60 month option but the bank representative indicated that he didn’t foresee any sufficient indicators that the rates would go higher the maybe 2% in that time frame so they agreed to the one 60 month CD.
- f. Fundraising – Chairman Glover would like to set up a meeting to discuss what fundraising they will do, when and type. She will email the members for their availability.

**Town of Hamden - Library Board
Minutes of March 11, 2014, Page 2**

New Business:

- a. Election of officers – At this time a call for nominations was made for Chairman. Ms. Marchant-Shapiro nominated Ms. Glover, seconded by Ms. Esposito.
Are there any other nominations, are there any other nominations, are there any other nominations? Ms. Esposito motioned to close the nominations, seconded by Ms. Fiss. ***The motion passed unanimously.*** The vote is unanimous. Ms. Glover has been voted as Chairman.

Ms. Esposito nominated Ms. Fiss for Vice-Chairman, seconded by Ms. Hatkin. Ms. Fiss nominated Ms. Marchant-Shapiro, seconded by Ms. Hatkin. Are there any other nominations, are there any other nominations, are there any other nominations. Ms. Esposito motioned to close the nominations, seconded by Ms. Glover. ***The motion passed unanimously.*** The vote is four (4) in favor of Ms. Fiss and one in favor of Ms. Marchant-Shapiro. Miss Fiss is voted in as the Vice Chairman.

Ms. Esposito nominated Ms. Hatkin as Secretary, seconded by Ms. Glover. Are there any other nominations, are there any other nominations, are there any other nominations. Ms. Esposito motioned to close the nominations, seconded by Ms. Marchant-Shapiro. ***The motion passed unanimously.*** The vote is unanimous. Ms. Hatkin has been voted in as Secretary.
- b. Introduction of Karen Ribnicky, design consultant – Ms. Ribnicky is not able to attend the meeting this evening and will be on the agenda for the April 2014 meeting.

Library Director's Report

Ms. Amodeo provided the members with a detailed drawing of the proposed re-design of the Library. Ms. Karen Ribnicky the design consultant met with all staff and was able to come up with the design based on their input. Ms. Amodeo reviewed the design extensively with a lengthy discussion ensuing with questions from the members. Ms. Amodeo responding where she could and taking input from the members. A more detailed design is going to be presented to the Mayor and the Legislative Council for funding. The majority of the funding is coming from a grant from the Board of Education. To keep cost down some of the work can be completed by town services.

Associate Library Director's Report

A copy of the report was provided to the members with no major questions at this time. Ms. McNicol did speak to the Cabin Fever Readers program and that activities may go beyond the winter months. At this time it is in the talking stage and she will bring any additional information to future meetings.

Ms. Amodeo mentioned a Business Showcase event on March 16, 2014.

The Wilder Essay has received 140 entries this year and the awards will be presented on April 10, 2014.

The next Library Board meeting is ***Tuesday, April 8, 2014*** at 7:00 p.m.

Adjournment: at 8:42 p.m. Ms. Hatkin motioned to adjourn, seconded by Ms. Esposito. ***The motion passed unanimously.***

Recorded by,

Catherine E. Gempka

Catherine E. Gempka
Substitute Clerk of the Commission