

Town of Hamden - Library Board
Minutes of Special Meeting
November 18, 2014

In attendance were: Christine Esposito, Irene Fiss, Jan Glover, Evelyn Hatkin, and Theresa Marchant-Shapiro. **Others Attending:** Marian Amodeo, Library Director and Nancy McNicol, Associate Library Director.

Call to Order: Chairperson J. Glover opened the meeting at 6:10 p.m.

Executive Session: At 6:12 p.m. Ms. J. Glover requested a motion to go into Executive Session for the purpose to receive a personnel report. At this time Ms. LeMoine withdrew from the meeting.

At 6:45 p.m. Ms. Hatkin motioned to come out of Executive Session. Ms. Fiss seconded the motion. The vote was unanimous. At this time, Ms. LeMoine and Ms. Marchant-Shapiro entered the meeting.

Approval of Minutes: Ms. E. Hatkin motioned to approve the October 14, 2014 minutes as corrected, seconded by Ms. C. Esposito. The motion carried unanimously.

Correspondence: Nothing to present.

Public Media: Nothing at this time.

Old Business:

Library Budget FY 2014-2015 update: M. Amodeo presented the report for September 2014. There was nothing of significance to note.

Children's Room renovations project: Ms. Amodeo gave an update on the renovation project. The project is on target with its timeline. She noted a few areas where special attention needs to be addressed. She also alerted the Board about two major flaws involving mechanical contractors. Ms. McNicol gave an update about the photos posted on Facebook.

Policy Revision Schedule: Ms. Marchant-Shapiro will send an updated draft of the current policy section "M." The next policy due is Circulation.

Fundraising Campaign for Children's Room: Ms. Fiss gave an update from the last meeting held. A recommendation was held for the next meeting and the project will begin after the holidays. Ms. Amodeo and Ms. Fiss were invited to meet with members of the Whitneyville Civic Association.

Ms. Amodeo and the library staff developed a list of past donors of the Library and Ms. Fiss and Ms. Amodeo will work on contacting these prospects.

Further updates on the fundraising project will be provided by Ms. Amodeo and Ms. McNicol.

New Business:

The Hamden Historical Society has moved into its new space. Ms. Amodeo gave an overview on the new location and one or two areas of concern. One of them is a security issue, which will be addressed.

The discussion regarding the opening ceremony for the Children's Room was held.

-ribbon-cutting: Ms. Amodeo will contact the appropriate dignitaries for a date to hold the ceremony

-consider two dates for the festivities (one week day and one Saturday event)

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Library Director’s Report: Ms. Amodeo presented her report and highlighted a few issues.

Associate Library Director’s Report: Ms. McNicol distributed her report for the Library Board to review.

Walk-Through to view the Library’s Enhancements: A walk-through of the renovations currently made to those areas that have been changed and/or made and progress to the Library’s Children’s Room.

The next Library Board’s meeting is **Tuesday, December 9, 2014** at 7:00 p.m.

Adjournment: at 8:38 p.m. Ms. Marchant-Shapiro motioned to adjourn, seconded by Ms. Esposito. The motion passed unanimously.

Recorded by,

Patrice A. LeMoine

Patrice A. LeMoine
Clerk of the Commission

Attachment:

- (1) October 14, 2014 Library Board corrected minutes.