

Town of Hamden Fire Commission

Minutes of the Regular Meeting

February 10, 2016

Unapproved/Draft

Attending: Commissioners: Henry Candido, Eric Curtis, James O'Brien, and Richard Reilly. **Staff:** Fire Chief Berardesca and Deputy Fire Chief Merwede and **Clerk:** Patrice LeMoine.

Call to Order: Chairman Candido called the meeting to order at 6:01 p.m. at the Hamden Memorial Town Hall.

Minutes: Mr. Candido requested a motion to approve the minutes of the December 9, 16, 2015 and January 9, 2016 meetings. Mr. Curtis motioned to approve the minutes as presented. Mr. O'Brien seconded, and the motion passed unanimously.

Correspondence: The Fire Chief received a letter from the Fire Chief of the West Haven Fire Department. He thanked the Hamden Firefighters for their support given to a former West Haven firefighter during the funeral procession, which was held in Hamden.

Public/Media Comments on Agenda: Nothing to present.

Old Business: Nothing to present.

New Business:

Election of Officers: The election will be tabled until the Mayor's office has confirmed the membership of the Fire Commission.

Proposed Vehicle Policy: Fire Chief Berardesca and Deputy Fire Chief Merwede presented a new policy for the use of the Department's vehicles. They presented a proposed policy regarding staff vehicles, reviewed and discussed the rationale of this policy, the explanation regarding assigned vehicles, a breakdown of the guidelines that will be relevant to the appropriate divisions of the Department. In conclusion, the Fire Commission supports and approves the policy presented. A letter will be addressed to the Risk Officer for the Town of Hamden.

Fire Chief's Department Updates and Reports: The Commissioners received a collection of department reports from Fire Chief Berardesca. The emergency/call activities report was issued reflecting the number of calls with response times; a detailed maintenance report and fire marshal's report. A miscellaneous report was presented, which reflects the daily activities of the administrations work schedule.

On March 7, 2016 the exam for the Fire Inspector position will be conducted and interviews will be scheduled in April.

Executive Session: Nothing to present.

Next Meeting: The next regular meeting is Wednesday, March 9, 2016 at 6:00 p.m. at the Memorial Town Hall first floor conference room.

Adjournment: At 6:25 p.m. Mr. O'Brien motioned to adjourn, seconded by Mr. Curtis. The motion carried unanimously.

Recorded by,

Patrice A. LeMoine

Clerk for the Commission