

AGENDA
CIVIL SERVICE COMMISSION
SPECIAL MEETING
Monday, January 23, 2012 @ 9:00 AM
Hamden Government Center
Main Conference Room, Third Floor

1. Review and approval of the minutes of the January 3, 2012 Civil Service Commission meeting.
2. Review and action on the following eligibility list(s):
 - a) Records Technician/PD – (certified on 07/18/11)
 - b) Legislative Council Administrator – (certified on 02/01/10) - No Action, Expired
 - c) Certified Fire Fighter – (certified on 02/07/11)
 - d) IT Records Division Manager/PD – (certified on 08/01/11)
 - e) Assistant Director of Public Works and Parks – (certified on 08/01/11)
3. Correspondence from William McGraw, Assistant Superintendent for Personnel and Administration/BOE requesting the promotional recruitment from within the UPSEU bargaining unit for the position of Clerk 9/BOE.
4. Review and action on the following application(s):
 - a) Accountant – one (1) applicant
 - b) School Nurse – one (1) applicant
 - c) Foreman of Buildings – three (3) applicants
5. Review and approval of the revised job description for the position of Traffic Electronic Technician.
6. Correspondence from Police Chief Wydra requesting a promotional recruitment from within the Town Hall Bargaining Unit and if necessary, open competitive recruitment for the position of Traffic Electronic Technician.

Tabled Item:

Review and approval of the minutes of the November 7, 2011 Civil Service Commission meeting.