

AGENDA
CIVIL SERVICE COMMISSION
Monday, October 15, 2012 @ 9:00 AM
Conference Room of the Town Attorney

1. Review and approval of the Minutes of the October 1, 2012, Civil Service Commission meeting.
2. Review and action of the following eligibility list(s):
 - a) Accountant (certified on 03/05/12)
3. Review and action on the following applications:
 - a) Assistant Town Clerk – (2 applicants)
4. Review and certification of the following eligibility list(s):
 - a) Certified Police Officer (added two additional candidates)
 - b) Assistant Town Clerk
5. Review and approval of the following revised job description(s):
 - a) Real Property Appraiser
 - b) Purchasing Agent
6. Correspondence from Acting Assessor Ross Murray, requesting a recruitment from within the Supervisors Bargaining Unit and if necessary an open competitive recruitment, for the position of Real Property Appraiser.
7. Correspondence from Finance Director Sal DeCola, requesting a recruitment from within the Supervisors Bargaining unit and if necessary an open competitive recruitment for the positions of Chief Assessor and Purchasing Agent.
8. Old Business
9. New Business
10. Adjourn