

**AGENDA**  
**CIVIL SERVICE COMMISSION**  
**Special Meeting**  
**Tuesday, November 20, 2012 @ 9:00 AM**  
**Conference Room of the Town Attorney**

1. Review and approval of the Minutes of the November 5, 2012 Civil Service Commission Meeting.
2. Review and action on the following Eligibility List(s):
  - a) Budget Coordinator – (Certified on 11/21/11)
3. Review and certification of the following Eligibility List(s):
  - a) Chief Assessor
  - b) Maintainer/Public Works & Parks
4. Review and approval of revised job description(s):
  - a) Fire Department Training Officer.
  - b) Library Business Manager
5. Review and action on the following application(s):
  - a) Real Property Appraiser – (12 Applicants)
6. Review and approval of the Calendar of Meeting for 2013.
7. Correspondence from Public Works Director Craig Cesare.
8. Correspondence from Police Chief Thomas Wydra, requesting promotional recruitment from within the AFSCME Council 15 Bargaining Unit for the ranks of Detective, Sergeant, Lieutenant, Captain and Deputy Chief.
9. Old Business
10. Adjourn