

**MINUTES
CIVIL SERVICE COMMISSION
Monday, March 5, 2012 @ 9:00 AM
Conference Room of the Town Attorney**

Minutes of the meeting of the Civil Service Commission held on Monday, March 5, 2012 @ 9:00 AM.

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN
ATTENDANCE, MOTIONS MADE AND VOTES TAKEN.**

Chairman Oneal called the meeting to order at 9:01 AM with Commissioner Kerzner present. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Police Chief Thomas Wydra, Acting Library Director Nancy McLaughlin, Library Board Member Irene Fiss and Assistant Superintendent of Personnel & Administration William McGraw.

1. Review and approval of the minutes of the February 21, 2012 meeting of the Civil Service Commission. On a motion by Commissioner Kerzner, seconded by Chairman Oneal it was the unanimous decision of the Commission to approve the minutes.
2. Review and action on the following application(s):
 - a) Traffic Electronic Technician – (6 applicants) – On a motion by Chairman Oneal, seconded by Commissioner Kerzner it was the unanimous decision of the Commission that five (5) applicants met the minimum qualifications and would move on in the process.
 - c) Certified Police Officer – (1 applicant) – Chairman Oneal made the decision to take this item first so Police Chief Wydra could be dismissed from the meeting. On a motion by Chairman Oneal, seconded by Commissioner Kerzner it was the unanimous decision of the Commission that one (1) applicant met the minimum qualifications and would move on in the process.
 - b) Library Director – (14 applicants) – On a motion by Commissioner Kerzner, seconded by Chairman Oneal it was the unanimous decision of the Commission that eleven (11) applicants met the minimum qualifications and would move on in the process.
3. Review and certification of the following eligibility list(s):
 - a) Accountant – On a motion by Commissioner Kerzner, seconded by Chairman Oneal it was the unanimous decision of the Commission to certify the list for a six (6) month period.
 - b) Custodian # 10/BOE – On a motion by Chairman Oneal, seconded by Commissioner Kerzner it was the unanimous decision of the Commission to approve the addition of veterans credits to one person changing the ranking order of the list.

Old Business:

1. Executive Secretary, Kelley presented the letter to Wayne Gilbert of UPSEU addressing their concerns. Chariman Oneal made one recommendation that the last line read “it is our recommendation”.

Old Business:

2. Assistant Superintendent William McGraw left the meeting early. He informed Executive Secretary Ken Kelley that a permanent appointment has been made to replace the expired temporary appointment of Joseph Ciccone as Custodian # 10/BOE. Mr. Ciccone's last day will be March 29, 2012.

On a motion by Chairman Oneal, seconded by Commissioner Kerzner it was the unanimous decision of the Commission to adjourn at 9:43 AM.

Respectfully submitted,

Kenneth S. Kelley
Executive Secretary