

**MINUTES
CIVIL SERVICE COMMISSION
Monday, March 19, 2012 @ 9:00 AM
Conference Room of the Town Attorney**

Minutes of the meeting of the Civil service Commission held on Monday, March 19, 2012 @ 9:00 AM.

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN
ATTENDANCE, MOTIONS MADE AND VOTES TAKEN.**

Chairman Oneal called the meeting to order at 9:00 AM with Commissioner Kerzner present. Also present were Executive Secretary Ken Kelley and Administrative Secretary Renee Palumbo-Morgan.

1. Review and approval of the minutes of the minutes of the March 5, 2012 meeting of the Civil Service Commission. On a motion by Chairman Oneal, seconded by Commissioner Kerzner it was the unanimous decision of the Commission to approve the minutes as amended below:

Under 2. Review and action on the following applications(s):

a) The word Traffice be replaced by Traffic.

c) Certified Police Officer – (1 applicant) – Chairman Oneal made the decision to take this item second on the agenda. On a motion by Chairman Oneal, seconded by Commissioner Kerzner it was the unanimous decision of the Commission that one (1) applicant met the minimum qualifications and would move on in the process.

1. Under Old Business the word Chariman be replaced by Chairman.

2. Under Old Business the word permanent be replaced by permanent.

Under adjournment the word uanimous be replaced with unanimous.

2. Review and action on the following applications:
 - a. Tax Cashier – (One applicant) – On a motion by Chairman Oneal, seconded by Commissioner Kerzner it was the unanimous decision of Commission that one applicant met the minimum qualifications and would move on in the process.
3. No motions were made under Old Business.
4. Under New Business was review and approval of the eligibility list for Tax Cashier. On a motion by Chairman Oneal, seconded by Commissioner Kerzner it was the unanimous decision of the Commission to add one more applicant to the list.
5. On a motion by Chairman Oneal, seconded by Commissioner Kerzner it was the unanimous decision of the Commission to adjourn at 9:20 AM.

Respectfully submitted,

Kenneth S. Kelley
Executive Secretary