

**MINUTES  
CIVIL SERVICE COMMISSION  
Monday, April 1, 2013 @ 9:00 A.M.**

Minutes of the Civil Service Commission meeting held Monday, April 1, 2013 @ 9:00 A.M.

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE  
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN  
ATTENDANCE, MOTIONS MADE AND VOTES TAKEN.**

Chairman Carlton Oneal called the meeting to order at 9:00 A.M. With Commissioner Elliott Kerzner in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Frank Caraglio of the Board of Education, Library Director Marian Amodeo, Assistant Library Director Nancy McNicol and Library Business Manager Cynthia Altieri.

1. Review and approval of the minutes of the March 18, 2013, meeting of the Civil Service Commission. On a motion by Commissioner Kerzner, seconded by Chairman Oneal, it was the unanimous decision of the Commission to approve the minutes.
2. Review and action on the following eligibility list(s):
  - a) Fire Lieutenant (Certified on 04/02/12) – On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to certify the list for another six (6) month period ending 10/02/13.
3. Correspondence from Assistant Superintendent of Personnel and Administration William McGraw requesting a temporary appointment of Eamonn Doran to Custodian # 10 for a 5 month period ending 09/08/13. On a motion by Commissioner Kerzner, seconded by Chairman Oneal, it was the unanimous decision of the Commission to grant his request.
4. Review and action on the following application(s):
  - a) Counter Clerk Town Clerks Office/Part Time – (26 Applicants) – On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission that 26 applicants met the minimum qualifications and would move on in the process.
  - b) Library Technical Assistant – (52 Applicants) – On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission that 34 applicants met the minimum qualifications and would move on in the process.
5. No motions were made under Old Business.
6. No motions were made under New Business.
7. On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to adjourn at 9:45 A.M.

**Minutes (Continued)**  
**Civil Service Commission**  
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Respectfully submitted,

Kenneth S. Kelley  
Executive Secretary