

**MINUTES
SPECIAL MEETING
CIVIL SERVICE COMMISSION
Friday, June 7, 2013 @ 8:45 A.M.
Second Floor Conference Room**

Minutes of the Special Meeting of the Civil Service Commission held Monday, June 7, 2013 @ 8:45 A.M.

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN
ATTENDANCE, MOTIONS MADE AND VOTES TAKEN.**

Chairman Carlton Oneal called the special meeting to order at 8:46 A.M. with Commissioners Kerzner and Guarino in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Finance Director Sal DeCola and Tax Collector Barbara Tito.

1. Review and approval of the revised job description for the position of Tax Collector. On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to approve the job description.

2. On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to adjourn at 8:50 A.M.

Respectfully submitted,

Kenneth S. Kelley
Executive Secretary