

**MINUTES  
CIVIL SERVICE COMMISSION  
Monday, December 16, 2013 @ 9:00 A.M.  
Conference Room of the Town Attorney**

Minutes of the Civil Service Commission meeting held Monday, December 16, 2013 @ 9:00 A.M.

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE  
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN  
ATTENDANCE, MOTIONS MADE AND VOTES TAKEN.**

Chairman Carlton Oneal called the meeting to order at 9:00 A.M. with Commissioners Elliott Kerzner and Guy Guarino in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Human Resources Director/BOE Vanessa Ditta, Assistant Director of Facilities/BOE Frank Caraglio, and Fire Chief David Berardesca.

1. Review and approval of the December 2, 2013, Civil Service Commission meeting minutes. On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to approve the minutes.
2. Review and action on the following eligibility list(s):
  - a) Real Property Appraiser – (original certification on 01/07/13) - On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to certify the list for another six month period ending, July 7, 2014
  - b) Training Officer/Fire Department – (original certification on 01/07/13) – On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to let the list expire.
3. Certification of the following eligibility list(s):
  - a) Hydrant Maintainer/Part time – On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to certify the list for a six month period ending, June 16, 2014.
  - b) Community Services Technician – On a motion by Commissioner Guarino, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to certify the list for a six month period ending, June 16, 2014.
4. No motions were made under Old Business.
5. No motions were made under New Business.

On a motion by Commissioner Guarino, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to adjourn at 9:17 AM.

Respectfully submitted,

Kenneth S. Kelley  
Executive Secretary