

AGENDA
CIVIL SERVICE COMMISSION
Monday, August 4, 2014, @ 9:00 A.M.
Conference Room of the Town Attorney

1. Review and approval of the minutes of the July 21, 2014, meeting of the Civil Service Commission.
2. Review and action on the following eligibility list(s):
 - a) Central Communications Technician – List is expiring on 8/15/14.
 - b) Clerk 6/BOE – (no viable candidates remaining)
 - c) Clerk 7/BOE – (original certification on 08/19/13)
 - d) Clerk 9/BOE – (original certification on 08/19/13)
 - e) Clerk 11/BOE – (original certification on 08/19/13)
 - f) Assistant Town Clerk – (original certification on 08/18/13)
3. Review and action on the following application(s):
 - a) Clerk 6/BOE – (8 applicants)
4. Review and approval of the revised job description for the position of Administrative Secretary, Fire Services Department.
5. Correspondence from Economic Development Director Dale Kroop, requesting an open competitive recruitment for the position of Economic Development Technician.
6. Review of Civil Service Rules and Regulations:
 - a) Rule 5, sections 7, 8, and 9.
7. Old Business
8. New Business
9. Adjourn