

MINUTES
CIVIL SERVICE COMMISSION
Tuesday, January 21, 2014 @ 9:00 A.M.
Conference Room of the Town Attorney

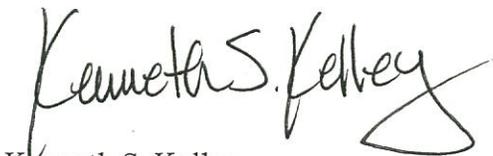
Minutes of the Civil Service Commission meeting held Tuesday, January 21, 2014 @ 9:00 A.M.

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN
ATTENDANCE, MOTIONS MADE AND VOTES TAKEN.**

Chairman Carlton Oneal called the meeting to order at 9:00 A.M. with Commissioners Elliott Kerzner and Guy Guarino in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Human Resources Director/BOE Vanessa Ditta, Assistant Director of Facilities/BOE Frank Caraglio, David Schettino Sr., David Schettino Jr. and Robert Marchetto.

1. Review and approval of the January 6, 2014, Civil Service Commission meeting minutes. On a motion by Commissioner Kerzner, seconded by Chairman Oneal, it was the unanimous decision to approve the minutes.
2. Review and action on the following eligibility list(s):
 - a) Vital Records Clerk (original certification on 02/04/13) – On a motion by Commissioner Guarino, seconded by Chairman Oneal, it was the unanimous decision of the Commission to certify the list for another six month period ending 08/04/14.
 - b) Records Technician (original certification on 02/06/12) – No action list expires.
 - c) Foreman of Buildings/PW (original certification 02/06/12) – No action list expires.
 - d) Superintendent of Streets (original certification 08/06/13) – No action list expires.
3. Correspondence from Robert Marchetto regarding the Custodian #10/BOE hiring process. The Civil Service Commission, Vanessa Ditta and Frank Caraglio addressed Mr. Marchetto's questions regarding the Custodian # 10/BOE hiring procedures which is noted for the record.
4. No motions were made under Old Business.
5. Under New Business, Commissioner Kerzner made a request to go into executive session. On a motion by Commissioner Kerzner, seconded by Chairman Oneal, it was the unanimous decision of the Commission to go into executive session at 9:34 A.M. until 9:43 A.M. when the regular meeting resumed.
6. On a motion by Commissioner Guarino, seconded by Chairman Oneal, it was the unanimous decision of the Commission to adjourn at 9:48 AM.

Respectfully submitted,



Kenneth S. Kelley
Executive Secretary

REC'D AND FILED BY

2014 JAN 22 A 10:22

TOWN CLERK
HAMDEN, CT