

MINUTES
CIVIL SERVICE COMMISSION
Monday, July 7, 2014, @ 9:00 A.M.
Conference Room of the Town Attorney

Minutes of the Civil Service Commission meeting held Monday, July 7, 2014, @ 9:00 A.M.

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN
ATTENDANCE, MOTIONS MADE, AND VOTES TAKEN.**

Chairman Carlton Oneal called the meeting to order at 9:00 A.M. with Commissioners Elliott Kerzner, and Guy Guarino in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Elderly Services Coordinator Suzanne Burbage, Child Care Director Sally Natcher, Library Director Marian Amodeo, and Assistant Library Director Nancy McNicol.

1. Review and approval of the minutes of the June 16, 2014, Civil Service Commission meeting. On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to approve the minutes.

2. Review and action on the following application(s):

a) Recreational Therapist/PT – (5 applicants) – On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission that 2 applicants met the minimum qualifications and would move on in the process.

b) Librarian I/PT – (25 applicants) – On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission that 21 applicants met the minimum qualifications and would move on in the process.

c) Library Clerk/PT – (49 applicants) – On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission that 39 applicants met the minimum qualifications and would move on in the process.

d) Library Page/PT – (41 applicants) – On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission that 41 applicants met the minimum qualifications and would move on in the process.

e) Child Care Head Teacher – (3 applicants) – On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission that 1 applicant met the minimum qualifications and would move on in the process.

3. Correspondence from Human Resources Director Vanessa Ditta requesting a promotional recruitment for the position of Clerk 6/BOE. On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to commence with the recruitment.

4. Review of Civil Service Rules and Regulations:

a) Rule 5, Section 4. - Revisions were noted for the record.

5. No motions were made under Old Business.

6. No motions were made under New Business.

7. On a motion by Commissioner Guarino, seconded by Chairman Oneal, it was the unanimous decision of the Commission to adjourn at 10:05 AM.

Respectfully submitted,

Kenneth S. Kelley
Executive Secretary