

**AGENDA**  
**CIVIL SERVICE COMMISSION**  
**Tuesday, September 8, 2015 @ 9:00 A.M.**  
**Conference Room of the Town Attorney**

1. Review and approval of the August 17, 2015, Civil Service Commission meeting minutes.
2. Review and action on the following eligibility lists:
  - a) Custodian #10/BOE – (original certification 03/17/14)
  - b) Clerk 6/BOE – (original certification 09/15/14)
  - c) Certified Police Officer – (original certification 03/16/15) – No viable names.
  - d) Clerk 9/BOE – (original certification 09/08/15) – Expired
  - e) Clerk 11/BOE – (original certification 09/08/15) – Expired
  - f) Assistant Town Clerk – (original certification 09/08/15) – Expired
  - g) Clerk Typist – (original certification 09/08/15) – Expired
  - h) Tax Collector – (original certification 09/08/15) – Expired
  - i) Account Clerk – (original certification 09/08/15) – Expired
3. Review and action on the following applications:
  - a) Records Division Manager – (18 applicants)
  - b) Certified Police Officer – (1 applicant)
  - c) School Nurse – (3 applicants)
4. Request from Police Chief Thomas Wydra for the temporary appointment of Megan A. Wilson to the part time position of Website Manager.
5. Request from Purchasing Agent Philip Goodwin for a promotional recruitment from within AFSCME, Local 2863 and if necessary open competitive recruitment for the position of Purchasing Technician.
6. Request from Human Resources Director/BOE Gary Highsmith for a promotional recruitment from within AFSCME, Local 431 for the position of Head Custodian.
7. Review of Civil Service Rules:
  - a) Rule 14 – Correspondence from Town Attorney Sue Gruen.
8. Old Business:
9. New Business:
10. Adjourn:

REC'D AND FILED IN

2015 SEP - 3 P 3: 52

TOWN CLERK  
HAMDEN, CT