

MINUTES
CIVIL SERVICE COMMISSION
Monday, April 6, 2015 @ 9:00 A.M.
Conference Room of the Town Attorney

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN
ATTENDANCE, MOTIONS MADE, AND VOTES TAKEN.**

Commissioner Elliott Kerzner called the meeting to order at 9:01 A.M. with Commissioner Guy Guarino in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Library Director Marian Amodeo, Assistant Library Director Nancy McNicol and Fire Chief David Berardesca. Police Chief Thomas Wydra arrived later.

1. Review and approval of the March 16, 2015, Civil Service Commission meeting minutes. On a motion by Commissioner Guarino, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to approve the minutes.
2. Review and action on the following eligibility lists:
 - a) Police Captain – (original certification 10/07/13)
 - b) Police Lieutenant – (original certification 10/07/13)
 - c) Police Detective – (original certification 10/07/13)
 - d) Police Sergeant – (original certification 10/07/13) – On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to certify, collectively, items a, b, c and d, for another six (6) month period ending 10/07/15.
 - e) Entry Level Police Officer – (original certification 10/07/13) – On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission not to recertify this list.
 - f) Program Specialist – (original certification 10/07/13) – On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to certify the list for another six (6) month period ending, 10/07/15.
 - g) Purchasing Technician – (original certification 10/06/14) – On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to certify the list for another six (6) month period ending, 10/07/15.
 - h) Library Page – (original certification 10/06/14) – On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to certify the list for another six (6) month period ending, 10/07/15.
 - i) Central Communications Technician – (original certification 10/06/14) – On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to certify the list for another six (6) month period ending, 10/07/15.

3. Review and action on the following application(s):
 - a) Deputy Police Chief – (9 applicants) – On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission that nine (9) applicants met the minimum qualifications and would move on in the process.
 - b) School Nurse – (3 applicants) – On a motion by Commissioner Guarino, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission that three (3) applicants met the minimum qualifications and would move on in the process.
 - c) Clerk 7/BOE – (9 applicants) – On a motion by Commissioner Guarino, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission that nine (9) applicants met the minimum qualifications and would move on in the process.
4. Request from Library Director Marian Amodeo for a promotional recruitment from within the Library Bargaining Unit and if necessary open competitive recruitment for the position of Library Custodian. On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to commence with the recruitment.
5. Review of Civil Service Rules:
 - a) Rule 13 – On a motion by Commissioner Guarino, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to table this item until the April 20, 2015, meeting.
6. No motions were made under Old Business.
7. **New Business** was addressed after item 4. Under **New Business** was a request from Fire Chief David Berardesca who was unable to attend the March 16, 2015, meeting and requested that the certification done on March 16, 2015, for the Certified Firefighter/Paramedic list be rescinded. Chief Berardesca also requested an open competitive recruitment for Certified Firefighter/Paramedic. On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to rescind the certification previously done on March 16, 2015. On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to commence with the recruitment for Certified Firefighter/Paramedic.
8. On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to adjourn at 9:27 A.M.

Respectfully submitted,

Kenneth S. Kelley
Executive Secretary