

**MINUTES  
CIVIL SERVICE COMMISSION  
Monday, April 20, 2015 @ 9:00 A.M.  
Conference Room of the Town Attorney**

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE  
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN  
ATTENDANCE, MOTIONS MADE, AND VOTES TAKEN.**

Chairman Carlton Oneal called the meeting to order at 9:00 A.M. with Commissioner Elliott Kerzner in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan and Human Resources Director Vanessa Ditta.

1. Review and approval of the April 6, 2015, Civil Service Commission meeting minutes. On a motion by Commissioner Kerzner, seconded by Chairman Oneal, it was the unanimous decision of the Commission to approve the minutes.
2. Review and action on the following eligibility lists:
  - a) Clerk 6/BOE – (original certification 9/15/14) – On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to certify the list for another six (6) month period ending, 9/15/15.
  - b) Certified Police Officer – (original certification 10/21/13) – On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to table this item.
  - c) Carpenter/BOE – (original certification 4/21/14) – On a motion by Commissioner Kerzner, seconded by Chairman Oneal, it was the unanimous decision of the Commission to certify the list for another six (6) month period ending, 10/21/15.
3. Review and action on the following application(s):
  - a) School Nurse – (1 applicant) – On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission that one (1) applicant met the minimum qualifications and would move on in the process.
4. Review of Civil Service Rules:
  - a) Tabled item – Rule 13 – On a motion by Commissioner Kerzner, seconded by Chairman Oneal, it was the unanimous decision of the Commission to add Rule 13 to the agenda. Revisions were made and noted for the record.

**Minutes (Continued)**  
**Civil Service Commission**  
**April 20, 2015**

**Page 2.**

5. No motions were made under Old Business.
6. No motions were made under New Business.
7. On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to adjourn at 9:19 A.M.

Respectfully submitted,

Kenneth S. Kelley  
Executive Secretary