

Minutes
Special Meeting
CIVIL SERVICE COMMISSION
Tuesday, October 6, 2015 @ 9:00 A.M.
Conference Room of the Town Attorney

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN
ATTENDANCE, MOTIONS MADE, AND VOTES TAKEN.**

Chairman Carlton Oneal called the meeting to order at 9:00 A.M. with Commissioners Elliott Kerzner and Guy Guarino in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Police Chief Thomas Wydra, and Purchasing Agent Philip Goodwin. Finance Director Sal DeCola arrived late.

1. Review and approval of the September 21, 2015, Civil Service Commission meeting minutes. On a motion by Commissioner Guarino, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to approve the minutes.
2. Review and action on the following eligibility list(s):
 - a) Police Captain – Expiring 10/7/15 – No Action.
 - b) Police Lieutenant – Expiring 10/7/15 – No Action.
 - c) Police Detective – Expiring 10/7/15 – No Action.
 - d) Police Sergeant – Expiring 10/7/15 – No Action.
 - e) Program Specialist – Expiring 10/7/15 – No Action.
 - f) Purchasing Technician – (original certification 10/4/14) – No action list expiring per the request of Finance Director DeCola.
 - g) Library Page P/T – (original certification 10/6/14) – On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to certify the list for another six (6) month period ending 4/6/16.
 - h) Central Communications Technician – (original certification 10/20/14) – On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to certify the list for another six (6) month period ending 4/20/16.
3. Review and approval of the revised job description for Certified Police Officer. On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to table this item until the next meeting.
4. Correspondence from Police Chief Thomas Wydra requesting promotional recruitments for the positions of Captain, Lieutenant, Detective and Sergeant. On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to table this item until the next meeting.

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5. Correspondence from Liz Ditman UPSEU/BOE Union Representative regarding School Nurse candidates. Discussion of the item was noted for the record. Executive Secretary Kelley will respond to Ms. Ditman's correspondence.
6. Review and action on the following applications:
 - a) Certified Police Officer – (5 applicants) – On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission that five (5) applicants met the minimum qualifications and would move on in the process.
 - b) Purchasing Technician – (30 applicants) – On a motion by Commissioner Guarino, seconded by Chairman Oneal, it was the unanimous decision of the Commission that 18 applicants met the minimum qualifications and would move on in the process.
7. On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to adjourn at 9:49 AM.

Respectfully submitted,



Kenneth S. Kelley
Executive Secretary

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TOWN CLERK
HAMDEN, CT