

MINUTES
CIVIL SERVICE COMMISSION
Monday, November 16, 2015 @ 9:00 A.M.
Conference Room of the Town Attorney

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN
ATTENDANCE, MOTIONS MADE, AND VOTES TAKEN.**

Chairman Carlton Oneal called the meeting to order at 9:00 A.M. with Commissioners Guy Guarino and Elliott Kerzner in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Fire Chief David Berardesca, Police Chief Thomas Wydra and Chief of Staff Julie Smith.

1. Review and approval of the November 2, 2015, Civil Service Commission meeting minutes. On a motion by Commissioner Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to approve the minutes.
2. Review and action on the following eligibility list(s):
 - a) Hydrant Maintainer - (original certification 05/28/15) – On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Board to certify the list for another six (6) month period ending 5/28/16.
 - b) Deputy Police Chief – (original certification 05/28/15) – On a motion by Commissioner Guarino, seconded by Chairman Oneal, it was the unanimous decision of the Board to certify the list for another six (6) month period ending 5/28/16.
3. Review and certification of the following eligibility list(s):
 - a) Fire Training Officer – On a motion Commissioner Guarino, seconded by Chairman Oneal, it was the unanimous decision of the Commission to certify the list for a six (6) month period ending 5/16/16.
4. Tabled Item(s):
 - a) Correspondence from Police Chief Thomas Wydra requesting promotional recruitments for the positions of Captain, Lieutenant, Detective and Sergeant. On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission, that this item remains tabled.
5. Correspondence from the Mayor's Office requesting the recruitment for the position of Recycling Coordinator. On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to Commence with the open competitive recruitment for Recycling Coordinator.

6. No motions were made under Old Business.
7. Under New Business was a request from Police Chief Thomas Wydra to commence with a promotional and if necessary open competitive recruitment for the position of Records Technician. On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to commence with the recruitment.
8. On a motion by Chairman Oneal, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to adjourn at 9:10 A.M.

Respectfully submitted,



Kenneth S. Kelley
Executive Secretary