MINUTES
CIVIL SERVICE COMMISSION
Tuesday, August 2, 2016 @ 9:00 A.M.
Conference Room of the Town Attorney

IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE, MOTIONS MADE, AND VOTES TAKEN.

Chairman Carlton Oneal called the meeting to order at 9:02 A.M. with Commissioner Elliott Kerzner in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan and Library Director Marian Amodeo.

1. Review and approval of the July 25, 2016, Civil Service Commission special meeting minutes. On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to approve the minutes.

2. Review and action on the following eligibility list(s):

   a) Lead Library Custodian (original certification 02/10/15) – On a motion by Commissioner Kerzner, seconded by Chairman Oneal, it was the unanimous decision of the Commission to certify the list for another six (6) month period ending on 02/10/17.

   b) Assistant Superintendent of Apparatus and Emergency Systems (original certification 02/10/15) – On a motion by Commissioner Kerzner, seconded by Chairman Oneal, it was the unanimous decision of the Commission to certify the list for another six (6) month period ending on 02/10/17.

   c) Maintainer/III Parks (original certification 08/02/15) – No action, list expired.

3. Review and certification of the following application(s):

   a) Account Clerk – (2 applicants) – On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission that two (2) applicants met the minimum qualifications and would move on in the process.

   b) Tax Clerk/Assessment Clerk/Part Time – (18 applicants) – On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission that sixteen (16) applicants met the minimum qualifications and would move on in the process.

4. Under **Old Business** was a brief discussion of the letter that was sent by Executive Secretary Kelley to John Inglese. The Commission is considering the matter closed after the August 16th meeting. The Commission would like the Mayor to be updated on the steps taken to resolve the issue as well.

5. No motions were made under **New Business**.

6. On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to adjourn at 9:34 A.M.

Respectfully submitted,

Kenneth S. Kelley
Executive Secretary

TOWN CLERK
HAMDEN, CT
2016 AUG -4 P 2:57
REC'D AND FILED BY