MINUTES
CIVIL SERVICE COMMISSION
Tuesday, October 4, 2016 @ 9:00 A.M.
Conference Room of the Town Attorney

IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE, MOTIONS MADE AND VOTES TAKEN.

Chairman Elliott Kerzner called the meeting to order at 9:00 A.M. with Commissioners Guy Guarino and Judith Kozak in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan and Library Business Manager Cynthia Altieri.

1. Review and approval of the September 20, 2016, Civil Service Commission meeting minutes. On a motion by Commissioner Guarino, seconded by Chairman Kerzner, it was the decision of the Commission to approve the minutes. Commissioner Kozak abstained from the vote.

2. Review and action on the following eligibility list(s):

   a) Library Page – List expiring 10/06/16. On a motion by Chairman Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to take no action; the list will expire on 10/06/16.

3. Review and action on the following application(s):

   a) Certified Police Officer – (2 applicants) – On a motion by Chairman Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to review the applications at the next meeting once certification documents are received by the Personnel Office.

4. Correspondence from Library Director Marian Amodeo requesting a recruitment from within AFSCME, Local 1303-115 and if necessary, open competitive recruitment for the position of Library Clerk/Part Time. On a motion by Chairman Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to commence with the recruitment.

5. Under Old Business the Commissioners requested from Mr. Kelley an update on the revised Civil Service Commission Rules. Mr. Kelley reported that they are still being reviewed by the Mayor's Office.

6. Under New Business the Commission welcomed newly appointed Commissioner Judith Kozak.

7. On a motion by Chairman Kerzner, seconded by Commissioner Guarino, it was the unanimous decision of the Commission to adjourn at 9:09 A.M.

Respectfully submitted,

Kenneth S. Kelley

Kenneth S. Kelley
Executive Secretary

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