

**MINUTES
SPECIAL MEETING
CIVIL SERVICE COMMISSION
Monday, August 31, 2009 @ 8:30 AM
Conference Room of the Town Attorney**

Minutes of the special meeting of the Civil Service Commission held Monday, August 31, 2009 @ 8:30 AM:

**IN ACCORDANCE WITH A DECISION OF THE CIVIL SERVICE COMMISSION,
MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE, MOTIONS MADE,
AND VOTES TAKEN.**

Chairman Carlton Oneal called the meeting to order at 8:35 AM with Commissioner Judi Kozak present. Also present was Executive Secretary Ken Kelley, Administrative Secretary Terri Gamberdella, Fire Chief David Berardesca, and Tax Collector Barbara Tito.

Certification of the following eligibility list:

- a) Account Clerk – Promotional. On a motion by Chairman Oneal, seconded by Commissioner Kozak, it was the unanimous decision of the Commission to certify the list for a six (6) month period.

Review and action on one (1) application for Certified Fire Fighter. On a motion by Commissioner Kozak, seconded by Chairman Oneal, it was the unanimous decision of the Commission to accept the application.

On a motion by Chairman Oneal, seconded by Commissioner Kozak, it was the unanimous decision of the Commission to adjourn at 8:39 AM.

Respectfully submitted,

Kenneth S. Kelley
Executive Secretary