

**MINUTES  
CIVIL SERVICE COMMISSION  
Monday, August 16, 2010 @ 9:00 AM  
Conference Room of the Town Attorney**

Minutes of the regular meeting of the Hamden Civil Service Commission held Monday, August 16, 2010 @ 9:00 AM:

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE  
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE,  
MOTIONS MADE, AND VOTES TAKEN.**

Chairman Carlton Oneal called the meeting to order to 9:02 AM with Commissioner Elliott Kerzner present. Also present was Executive Secretary Ken Kelley, Administrative Secretary Terri Gamberdella, Fire Chief David Berardesca, and Assessor Jim Clynes.

Chairman Oneal, Executive Secretary Kelley, and Administrative Secretary Gamberdella welcomed Elliott Kerzner to the Commission.

1. Review and action on the minutes of the August 2, 2010 Civil Service Commission meeting. On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the commission to table this item.
2. Review and action on the following eligibility lists:
  - a) Library Technical Assistant. On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to recertify the list for another six (6) month period.
  - b) Account Clerk #9/BOE. On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to recertify the list for another six (6) month period.
  - c) Clerk #7/BOE. On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to recertify the list for another six (6) month period.

**Tabled Item:**

Review and approval of the job description for Certified Fire Fighter/Paramedic. On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to removed the item from the table and place it on the Agenda. On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to approve the job description.

3. Request from Fire Commission Chairman Henry Candido for the open competitive recruitment for Certified Fire Fighter/Paramedic. On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to commence with the recruitment.

**Minutes (Continued)**  
**Civil Service Commission**  
**Monday, August 16, 2010**

**Page 2.**

**Under New Business:**

Review and approval of the Job Description for Deputy Assessor. On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision of the Commission to approve the job description as amended.

Correspondence from Chief Assessor James Clynes requesting an internal promotional recruitment for the position of Deputy Assessor. On a motion by Commissioner Kerzner, seconded by Chairman Oneal, it was the unanimous decision of the Commission to commence with the internal promotional recruitment from within the Supervisor's Union and then commence with an open competitive recruitment.

On a motion by Chairman Oneal, seconded by Commissioner Kerzner, it was the unanimous decision to adjourn at 9:32 AM.

Respectfully submitted,

Kenneth S. Kelley  
Executive Secretary