

AGENDA
CIVIL SERVICE COMMISSION
Monday, December 6, 2010 @ 9:00 AM
Conference Room of the Town Attorney

1. Review and action on the minutes of the November 15, 2010 Civil Service Commission.
2. Review and action on the following eligibility list(s):
 - a) Superintendent of Trees and Parkways PW (Promotional) – up for recertification
 - b) Deputy Fire Marshal (List will expire on 12/15/10 – no action)
 - c) Head Custodian/BOE – (List expired on 11/16/10 – no action)
3. Certification of the following eligibility list:
 - a) Captain – Fire Department
4. Review and approval of Board of Education job description for Secretary Class 11.
5. Correspondence from Board of Education Assistant Superintendent for Personnel and Administration William McGraw for the promotional recruitment and if necessary, open competitive recruitment for the position of Secretary Class 11.
6. Review and action on the following promotional applications:
 - a) Library Technical Assistant (5)
 - b) Secretary/Elderly Services Department (5)

Old Business

Review of Civil Service Rules and Regulations.

New Business