

AGENDA
CIVIL SERVICE COMMISSION
Monday, January 3, 2011 @ 9:00 AM
Conference Room of the Town Attorney

Retabled Items:

Review and approval of BOE job description for Secretary Class 11.

Correspondence from Board of Education Assistant Superintendent for Personnel and Administration William McGraw for the promotional recruitment and if necessary, open competitive recruitment for the position of Secretary Class 11.

1. Review and approval of the Minutes of the December 20, 2010 Civil Service Commission Meeting.
2. Review and action on the following eligibility list:
 - a) Engineering Aide - Up for Recertification
 - b) Battalion Chief – Up for Recertification
3. Certification of the following eligibility list:
 - a) Secretary/Elderly Services
4. Review of Civil Service Rules and Regulations.

Old Business

New Business