

AGENDA
CIVIL SERVICE COMMISSION
Monday, August 15, 2011 @ 9:00 AM
Conference Room of the Town Attorney

1. Review and approval of the Minutes of the August 1, 2011 Civil Service Commission Meeting.
2. Review and Action on the following eligibility list(s):
 - a.) Clerk 7/BOE – No Action - Expiring 08/17/11 - (established 08/17/09)
 - b.) Clerk Typist – No Action – All candidates requested their names be removed from the list.
3. Review and Action on the following applications:
 - a.) School Nurse – Two (2) Applicants
4. Correspondence from Public Works Director Craig Cesare requesting the promotional recruitment from within the Supervisors Union for the position of Superintendent of Streets.
5. Correspondence from Tax Collector Barbara Tito requesting the promotional recruitment from within the Town Hall Union and if necessary Open Competitive Recruitment for the position of Tax Cashier in the Tax office.
6. Review and approval of the updated job description for the position of Budget Coordinator in the Finance Department.
7. Correspondence from Finance Director Kathleen Etkin requesting the promotional recruitment from within the Supervisors union and Open Competitive Recruitment if necessary for the position of Budget Coordinator in the Finance Department.
8. Correspondence from Superintendent of Sanitation David Lockery regarding the promotional process for the position of Assistant Director of Public Works and Parks.

Old Business

New Business