



Town of Hamden
Planning and Zoning Department

**Hamden Government
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March 5, 2012

MINUTES: THE PLANNING & ZONING COMMISSION, Town of Hamden, held a Special Meeting on Tuesday, February 28, 2012 at 7:00 p.m. in the Thornton Wilder Hall, Miller Memorial Library Complex, Hamden, CT and the following actions were taken:

Commissioners in attendance:

Ann Altman, Acting chair
Lee Campo
Brack Poitier
Peter Reynolds
Michele Mastropetre
Jonathan Cesare
Bob Roscow
Ryszard Szczypek
Ralph Marottoli, sitting for Joe McDonagh

Staff in attendance:

Leslie Creane, Town Planner
Dan Kops, Assistant Town Planner
Tim Lee, Assistant Town Attorney
Stacy Shellard, Clerk
Lisa Raccio, Stenographer

A. Annual Meeting

Ms. Altman, Vice-Chair, called the meeting to order at 7:04 p.m and stated that Mr. Joe McDonagh has resigned from the Commission but according to the Town Charter he remains as the chairman until he is replaced. Ms. Altman explained that because Mr. McDonagh is not in attendance she would chair the meeting. Ms. Altman introduced the panel. She reviewed the Town Charter and the Planning & Zoning By-Laws.

1. Election of Chairman

Ms. Altman asked for nominations for the position of Chairman.

Mr. Reynolds nominated Mr. Roscow. Mr. Poitier seconded the nomination.

Mr. Campo nominated Ms. Altman. Mr. Cesare seconded the nomination.

Ms. Altman asked for a volunteer to temporarily chair the meeting and Mr. Poitier volunteered. Mr. Campo made the motion to elect Mr. Poitier as the temporary chair. Ms. Mastropetre seconded the motion. The motion passed unanimously. Ms. Altman turned the chairmanship over to Mr. Poitier.

Mr. Poitier asked if there were any further nominations. There were none.

Mr. Tim Lee, Assistant Town Attorney, reviewed with the Commission the process for the election when there are multiple nominations.

Ms. Altman reviewed her resume and qualifications if she were to be elected as the chairperson.

Mr. Roscow reviewed his resume and qualifications if he were to be elected as the chairperson.

Mr. Poitier asked the candidates to leave the room and opened the floor to the Commission for discussion.

Mr. Poitier closed the discussion and asked that the candidates return to the room so that a vote could be taken.

Mr. Poitier called for the vote to elect Ms. Altman. Ms. Altman, Mr. Marottoli, Mr. Szczypek, Mr. Campo and Mr. Cesare voted in favor of Ms. Altman.

Mr. Poitier called for the vote to elect Mr. Roscow. Mr. Roscow, Mr. Reynolds, Mr. Poitier and Ms. Mastropetre voted in favor of Mr. Roscow.

Mr. Poitier stated the Ms. Altman was elected as the Chairperson of the Commission for the term 2012-2013.

Ms. Altman resumed Chair, and thanked the Commission members for their support.

Ms. Altman asked for nominations for the position of Vice-Chair.

Mr. Roscow nominated Mr. Poitier, Mr. Campo seconded the nomination. Ms. Altman asked if there were any other nominations and there were none. Ms. Altman called for the vote. Mr. Poitier was unanimously elected Vice-Chair of the Commission for the term 2012-2013.

2. Appointment of representatives to the Regional Planning Agency Voting Member and Alternate

Ms. Altman asked for a volunteer from the Commission to be the Voting Member and Representative to the Regional Planning Agency for the term 2012-2013. Mr. Szczypek volunteered for the position. Mr. Roscow volunteered to be the alternate for the 2012-2013 term.

3. Discussion of coordination between the Planning & Zoning Commission and the Traffic Authority, select liaison.

Ms. Leslie Creane, Town Planner, advised the Commission that the Planning Staff had a meeting with the Staff Liaisons to the Traffic Authority. The Traffic Authority is the decision making body for all things regarding traffic that is not a State Road or private property. Traffic has planning and public safety aspects. At a meeting with Mr. McDonagh, Chair of the P&Z Commission, Mr. Iezzi, Chair of the Traffic Authority along with the Mayor and staff representatives, it was decided that someone would sit as liaison from the Traffic Authority on the P & Z Commission, and someone would sit as liaison from the P & Z Commission on the Traffic Authority. Ms. Altman asked when does the Traffic Authority meet. Ms. Creane said that the Traffic Authority meets on the 2nd Wednesday of every month. Ms. Altman asked for a volunteer to be the liaison and Mr. Campo volunteered.

B. Adjournment

Ms. Mastropetre made the motion to adjourn. Mr. Campo seconded the motion. There was no further discussion. The motion passed unanimously.

The meeting adjourned at 7:25 p.m.

Submitted by: _____
Stacy Shellard, Clerk of Commissions