



Town of Hamden
Planning and Zoning Department

**Hamden Government
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March 1, 2013

MINUTES: THE PLANNING & ZONING COMMISSION, Town of Hamden, held a Special Meeting on Tuesday, February 26, 2013 at 7:00 p.m. in the Thornton Wilder Hall, Miller Memorial Library Complex, Hamden, CT with the following results:

Commissioners in attendance:

Ann Altman, Chairperson
Brack Poitier
Lee Campo
Michele Mastropetre
Myron W. Hul
Ryszard Szczypek
Peter Reynolds
Bob Roscow
Joe McDonagh, sitting for Jennifer Cutrali
Rob Cocciaro, alternate in attendance

Staff in attendance:

Leslie Creane, Town Planner
Dan Kops, Assistant Town Planner
Mr. Tim Lee, Assistant Town Attorney,
Stacy Shellard, Clerk

Ms. Altman called the meeting to order at 7:00 p.m.

Ms. Altman introduced the panel and reviewed the meeting procedures.

A. Annual Meeting

Ms. Altman asked for a motion to add the Election of Vice-chair to the agenda.

Ms. Mastropetre made the motion to add the Election of Vice-chair to the agenda. Mr. Campo seconded the motion. The motion passed.

Mr. Hul stated that this is a special meeting and under the FOI the agenda cannot be changed. Mr. Tim Lee, Assistant Town Attorney, stated Mr. Hul was correct and suggested that the Election of Vice-chair be added to the Regular Meeting agenda. Mr. Hul asked why this meeting is identified and listed as an annual meeting. Mr. Lee explained that the annual meeting has always been conducted as a special meeting.

Ms Mastropetre withdrew her motion to add the Election of Vice-chair.

Ms. Altman turned the chairmanship over to Mr. Poitier.

1. Election of Chairman

Mr. Poitier asked for nominations for the position of Chairman.

Mr. Reynolds nominated Mr. Roscow. Mr. Hul seconded the nomination.

Mr. Campo nominated Ms. Altman. Mr. Szczypek seconded the nomination.

Mr. Roscow reviewed his resume and qualifications.

Ms. Altman reviewed her resume and qualifications.

Mr. Poitier asked the candidates to leave the room and opened the floor to the Commission for discussion.

Mr. Poitier closed the discussion and asked that the candidates return to the room so that a vote could be taken.

Mr. Poitier called for the vote to elect Mr. Roscow. Mr. Roscow, Mr. Reynolds, Mr. McDonagh and Mr. Hul voted in favor of Mr. Roscow.

Mr. Poitier called for the vote to elect Ms. Altman. Ms. Altman, Mr. Szczypek, Ms. Mastropetre, Mr. Campo and Mr. Poitier voted in favor of Ms. Altman.

Mr. Poitier stated that Ms. Altman was elected as the Chairperson of the Commission for the term 2013-2014.

The Commission discussed the procedures of future elections for a chairperson.

Ms. Altman resumed Chair, and thanked Commissioners for their support.

2. Appointment of representatives to the Regional Planning Agency Voting Member and Alternate

Ms. Altman asked for a volunteer from the Commission to be the Voting Member and Representative to the Regional Planning Agency for the term 2013-2014. Mr. Szczpek volunteered for the position and discussed his experiences as the representative. Mr. Roscow volunteered and was appointed to be the alternate for the 2013-2014 term.

3. Discussion of coordination between the Planning & Zoning Commission and the Traffic Authority, select liaison.

Ms. Leslie Creane, Town Planner, reviewed the reasons for having a liaison from the Planning & Zoning Commission. Ms. Altman asked for a volunteer to be the liaison. Mr. Campo volunteered and discussed his experience as the liaison. Mr. Campo was appointed liaison for the term 2013-2014.

4. Re-appointment of Mr. Francis Albis as Spring Glen Village District Consultant through February, 2014

Ms. Altman re-appointed Mr. Francis Albis. Mr. Hul stated that this position should be done as a vote by the Commission.

Ms. Altman called for a motion to re-appoint Mr. Albis.

Mr. Hul made the motion for the Re-appointment of Mr. Francis Albis as the Spring Glen Village district Consultant for the term 2013-2014. Mr. Campo seconded the motion. The motion passed unanimously.

B. Adjournment

Mr. Reynolds made the motion to adjourn. Ms. Mastropetre seconded the motion. The motion passed unanimously.

The meeting adjourned at 7:35 p.m.

Submitted by: _____
Stacy Shellard, Clerk of Commissions