

**TOWN OF HAMDEN
TOWN CENTER PARK COMMISSION SPECIAL MEETING
NOVEMBER 19, 2012
1:00 PM
MAIN FLOOR CONFERENCE ROOM
HAMDEN GOVERNMENT CENTER
2750 DIXWELL AVENUE
HAMDEN**

COMMISSIONERS IN ATTENDANCE: Matt Fitch, Chairman
Ernie Reed

OTHERS IN ATTENDANCE: Julie Smith, Deputy Chief Administrative Officer
Mimsie Coleman, Director of Arts, Recreation and Culture
Peggy Craft, Commissioner Clerk

CALL TO ORDER

Chairman Fitch called the meeting to order at 1:06 PM.

ATTENDANCE

Attendance was taken as noted above.

APPROVAL OF JULY 16, 2012 MINUTES

Mr. Fitch motioned to accept the Minutes of the October 15, 2012 Meeting. Mr. Reed seconded the motion that passed unanimously.

CHAIRMAN'S REPORT

Chairman Fitch discussed the meeting held on November 15th to choose a vendor for the All Abilities Playground. Mr. Fitch further discussed the presentations that were made at the meeting, and the vendor that was chosen. There was a discussion regarding the various aspects of the playground chosen.

Next, Mr. Fitch asked Ms. Coleman to discuss the Silverbells program. Mr. Fitch noted that the Carousel will be there again, and added that this is an excellent addition to the celebration. There was a discussion regarding the programs that were held in the past inside the Town Hall Rotunda. Ms. Coleman said the activities for this event will include button making, face painting, hay rides, and caroling.

Mr. Fitch asked if the Commission could help in anyway. Ms. Coleman said she would appreciate their attendance. She added that in the event there are not enough volunteers she will call on the Commissioners. Ms. Coleman explained that the Mayor does a count down to the tree lighting, followed by caroling. The last song is "Here Comes Santa" and Santa arrives.

Ms. Coleman said they are renting a second tent for crafts. There will be propane tanks to heat the craft tents. Ms. Coleman further explained that it is necessary to have a fireman in attendance when there are propane tanks. The head of the CERT team (a former Fire Chief) has agreed to be present to ensure public safety. Ms. Coleman also discussed the budget for this event.

There was a discussion regarding the lights on the Christmas tree in the Park. Ms. Coleman will look into have the lights redone.

OLD BUSINESS

Mr. Reed explained that he is working with the Post Chronicle regarding their becoming a sponsor. He is also continuing to work on arranging the "Garage Sale" in the Park in the spring.

NEW BUSINESS

Meeting Schedule

Commissioner Reed motioned to accept the Commission 2013 Schedule of Meeting (attached), Commissioner Fitch seconded the motion that passed unanimously.

ADJOURNMENT

There was no further business to come before the Commission, and Chairman Fitch called for a motion to adjourn. **Commissioner Reed motioned to adjourn the meeting. Mr. Fitch seconded the motion that passed unanimously. The meeting was adjourned at 1:50 PM.**

Submitted by: _____
Peggy Craft, Commission Clerk

