

**AGENDA**  
**CIVIL SERVICE COMMISSION**  
**REGULAR MEETING**  
**Tuesday, June 15, 2021 @ 9:00 A.M.**  
**Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.**  
**This will be a 100% Electronic Meeting.**  
**Public correspondence can be emailed to [CSC@hamden.com](mailto:CSC@hamden.com)**

**ZOOM Link: <https://zoom.us/j/94978708352>**

1. Review and approval of the June 8, 2021, Civil Service Commission special meeting minutes.
2. Review and action on the following eligibility list(s):
  - a) Fire Training Officer – (original certification 06/18/2019) List expiring, no action.
  - b) Library Page – (original certification 06/18/2019) List expiring, no action.
  - c) Assistant Animal Control Officer – (original certification 01/05/2021)
  - d) Deputy Police Chief – (original certification 01/05/2021)
  - e) Police Captain – (original certification 01/05/2021)
  - f) Police Lieutenant – (original certification 01/05/2021)
  - g) Sergeant – (original certification 01/05/2021)
  - h) Detective – (original certification 01/05/2021)
3. Review and action on the following application(s):
  - a) Superintendent of Trees – (3 applicants)
  - b) Clerk Typist/Building Dept. – (69 applicants)
4. Review and certification of the following eligibility list(s):
  - a) Superintendent of Trees
5. Correspondence from Director of Public Works and Parks Craig Cesare requesting a promotional recruitment from within UPSEU, Unit #1 and, if necessary, an open competitive recruitment for the position of Truck Mechanic.
6. Correspondence from Town Planner Erik Johnson requesting a promotional recruitment from within AFSCME Local 2863 and, if necessary, an open competitive recruitment for the position of Economic Development Technician.
7. Correspondence from Police Chief John Sullivan, requesting a promotional recruitment from within AFSCME Local 2863 and, if necessary, an open competitive recruitment for the position of Account Clerk in the Police Department.

**Agenda (continued)**  
**Civil Service Commission Regular Meeting**  
**June 15, 2021**

**Page 2.**

8. Old Business:

9. New Business:

10. Public Correspondence:

11. Adjourn:

RECORDED BY

2021 JUN 11 PM 4:08

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**MINUTES  
CIVIL SERVICE COMMISSION  
SPECIAL MEETING**

**Tuesday, June 8, 2021 @ 9:00 A.M.**

**Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.**

**This was a 100% Electronic Meeting.**

**Public Questions were emailed to CSC@hamden.com**

**The link below was provided to join the meeting.**

**<https://zoom.us/j/94978708352>**

**\*To view the recording, please click the following link and observe the instructions when/if prompted:**

**[https://zoom.us/rec/share/dIZdVXkda62CZdg5gCK55DX8YIUMmWvGCRfkZZ6EvT\\_8xXJJTEpV0hcBk\\_wpOna-.xKt0aQeUviSaLAHe](https://zoom.us/rec/share/dIZdVXkda62CZdg5gCK55DX8YIUMmWvGCRfkZZ6EvT_8xXJJTEpV0hcBk_wpOna-.xKt0aQeUviSaLAHe)**

**\*\*If prompted for a password, enter: G9tVtjSz**

**\*\*\*If you are reviewing a print copy of these minutes and wish to view the meeting recording, please visit the Agenda Center at [www.hamden.com/AgendaCenter](http://www.hamden.com/AgendaCenter).**

**Then, review the recording by downloading the digital version of these minutes and following the instructions above.**

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE, MOTIONS MADE AND VOTES TAKEN.**

Chairperson Andrea Lobo called the meeting to order at 9:01 A.M. with Commissioner Curt Andrews in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Human Resources Officer Brigitte Cogswell, Town Engineer Mark Austin, Elderly Services Coordinator Suzanne Burbage, Town Attorney Sue Gruen, Town Clerk Vera Morrison and Fire Captain Adam Barletta.

1. Review and approval of the May 18, 2021, Civil Service Commission regular meeting minutes. On a motion by Commissioner Andrews, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to approve the minutes with one edit; remove the word "action" from item #3.
2. Review and action on the following eligibility list(s):
  - a) Deputy Fire Marshal – (original certification on 06/04/2019) – List expired, no action.
3. Review and certification of the following eligibility list(s):
  - a) Engineering Inspector – On a motion by Commissioner Andrews, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to certify the list for six (6) month period ending 12/08/2021.

- b) Paralegal – On a motion by Chairperson Lobo, seconded by Commissioners Andrews, it was the unanimous decision of the Commission to certify the list for a six (6) month period ending 12/08/2021.
4. Review and action on the following application(s):
  - a) Assistant Superintendent of Apparatus and Emergency Systems – (2 applicants from the Town-wide recruitment) – On a motion by Commissioner Andrews, seconded by Chairperson Lobo, it was the unanimous decision of the Commission that the two (2) applicants met the minimum qualifications and will move on in the process with the two (2) internal promotional applicants that were determined to have met the minimum qualifications at the May 18, 2021 Civil Service Commission meeting. There are a total of four (4) applicants that meet the minimum qualifications and will move on in the testing process.
5. Correspondence from Town Clerk Vera Morrison requesting a temporary appointment of Cynthia Esposito to the position of Assistant Town Clerk on a part time basis for up to 19.5 hours per week for up to 5 months or until the position is filled permanently. On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to approve the temporary appointment of Cynthia Esposito for a period of up to three (3) months or until the position is filled.
6. Correspondence from Town Clerk Vera Morrison requesting a promotional recruitment from within UPSEU Unit #23 and if necessary an open competitive recruitment for the position of Assistant Town Clerk. On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to commence with the recruitment(s).
7. Correspondence from Elderly Services Coordinator Suzanne Burbage requesting a promotional recruitment from within AFSCME Local #2863 and if necessary an open competitive recruitment for the position of Outreach Counselor/Elderly Services. On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to commence with the recruitment(s).
8. Request from the Civil Service Commission Chairperson Andrea Lobo for an Executive Session. On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to withdraw this request.

9. Under Old Business Chairperson Lobo requested that an employee roster and a list of open Town positions be sent to Commissioners.
10. On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to adjourn at 9:19 AM.

Respectfully submitted,



Kenneth S. Kelley  
Executive Secretary

TOWN CLERK  
HAMDEN, CT  
2021 JUN 10 P 3:59  
REC'D AND FILED BY

**Engineering Inspector  
Eligibility List  
Tuesday, June 8, 2021**

Rank	Candidate Name
1	Matthew Kott
2	Ira Norton
3	Hazrathllah Zadran
4	David Vailette

Certified by the Civil Service Commission on: June 8, 2021.

Paralegal  
Eligibility List  
Tuesday, June 8, 2021

Rank	Applicant Name
1	Dixon, Daphany
2	Blue, Erica
3	Steele, Vionna
4	Bates, Jessica
5	Cyr, Susan

Certified by the Civil Service Commission on: June 8, 2021

Fire Training Officer  
Eligibility List  
Tuesday, June 18, 2019

Lennon, Richard 6/25/19 Appointed 7/29/19

Naples, Jeffrey 6/25/19

Such, Daniel 6/25/19 NI at this time 7/9/19

Certified by the Civil Service Commission on: June 18, 2019

1/7/2020

7/14/2020

1/5/2021



Library Page  
Eligibility List  
Tuesday, June 18, 2019

Rank	Last Name	First Name
1	Cairns	Halle 6/21/19 12/17/19 Appointed 1/13/20
2	Jonienz	Frank 6/21/19 Appointed
2	Lyons	Janet 6/21/19 12/17/19 NI at this time
3	Pollock	Alma 6/21/19 12/17/19
4	Hfouskova	<del>Marketa</del> 12/17/19 No longer interested
4	McHugh-Barata	Shawna 12/17/19 NI at this time.
5	Ross	Allison 1/6/20
6	Ahern-Luna	Ellen 1/6/20 No longer interested
6	Donofrio	Jessica 1/6/20 NI at this time
6	Ferich	Erin 1/6/20 NI at this time
7	Coppola	Karen 1/13/20
7	Davis	Ariana 1/13/20 Appointed 1/13/20
7	Massaro	Mary Beth 1/13/20 Appointed 1/13/20
7	Thomas	Patrick 1/13/20
8	Evans	Thomas
8	Forbes	Kathryn
8	Hennessey	Melanie
9	Heltzel	Robert
9	Regan	Michael
10	Anderson	Jarrod
10	Barber	Carolyn
10	Spechler	Auraham
11	McKay	Evan
11	Spencer	Kristen
12	Cuddy	Tara Lee
12	Donath	Carly
12	Durkee	Lisa
12	Geoghehan	Frances
12	Mangi	Ted
13	Davis	Kayla
13	Rosa-Vega	Karim
13	Salazar	Max
14	Mitchell	Haley
14	Stevens	Katelynne
15	Centone	Susan
15	Howell	Semora
15	Johnson	Jalyn
15	Puleo	Lisa
16	Ballou	Ty
17	Deutsch	Joan
17	Honour	Adam
17	Kinstler	Rachel

Assistant Animal Control Officer  
Eligibility List  
Tuesday, January 5, 2021

Rank	Candidate
1	Baker, Kyle <i>BISC</i>
2	Fabi, Emilia <i>NO LONGER INTERESTED</i>
2	Van Wormer, Kimberly <i>BISC</i>
3	Monde, Deborah <i>BISC</i>
4	Curullo, Julie <i>BISC</i>
5	Gambino, Gina
6	Elder-Garmizo, Alexandra
7	Rodriguez, Julio
8	Vece, Monica
9	Vitelli, James
10	Gebeau, Alicia
11	Beaudoin, Deanna
12	Parker, Breana
13	Wolf, Megan
14	Paluzzi, Assunta
15	Aiello, Steven

Certified by the Civil Service Commission on January 5, 2021

**Deputy Police Chief  
Eligibility List  
January 5, 2021**

<b>Rank</b>	<b>Last Name</b>	<b>First Name</b>
1	D'Aniello	Robert
2	Wydra	Timothy
3	Samperi	Kevin

Certified by the Civil Service Commission on January 5, 2021

**Police Captain  
Eligibility List  
January 5, 2021**

<b>Rank</b>	<b>Last Name</b>	<b>First Name</b>
1	D'Aniello	Robert
2	Wydra	Timothy

Certified by the Civil Service Commission on January 5, 2021

**Lieutenant  
Eligibility List  
January 5, 2021**

Rank	Last Name	First Name
1	Sigmon	Michael
2	Onofrio	William C.
3	Katz	Mark
4	Diaz	Anthony
5	Youngberg	Nathan
6	Venditto	Jason
7	Curran	Gregg
8	Quinn	Raymond
9	Goclowski	Eric
10	Zuscin	Brent

*5/19/2021 Appointed 6/14/2021*  
*5/19/2021*  
*5/19/2021*

Certified by the Civil Service Commission on January 5, 2021

Police Sergeant  
Eligibility List  
January 5, 2021

Rank	Last Name	First Name
1	McKeon	Timothy 6/2 2021
2	Mello	Michael P 6/2 2021
3	McCue	Patrick 6/2 2021
4	Sampognaro	Kyle
5	Vey	Angela
6	Dunham	Robert
7	Manfield	Robert
8	Ferrara	Brett
9	Calamita	Paul
10	Iannone	William
11	Atwater	Mark W
12	Bunnell	Jay P
13	Crawford	Jomo
14	Garcia	Gabriel
15	Zinni	Rachel

Certified by the Civil Service Commission on January 5, 2021

**Police Detective  
Eligibility List  
January 5, 2021**

<b>Rank</b>	<b>Last Name</b>	<b>First Name</b>
1	Bunnell	Jay
2	Montijo	Beatriz
3	Manfield III	Robert
4	Iannone	William
5	Garcia	Gabriel
6	McKeon	Timothy
7	Zinni	Rachel
8	O'Neill	Robert
9	Perez-Hernandez	Jenisse

Certified by the Civil Service Commission on January 5, 2021

**Ken Kelley**

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**From:** Craig Cesare  
**Sent:** Friday, June 11, 2021 9:01 AM  
**To:** Ken Kelley  
**Cc:** Renee Morgan  
**Subject:** Mechanic

Good Morning Ken can you please add the recruitment for a PW mechanic to the agenda for Civil Service starting inside then to the outside.

Thank you



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**MEMORANDUM**

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To: Bridgette Cogswell  
From: Erik Johnson, Acting Economic Development Director  
Subject: Economic Development Technician  
Date: June 11, 2021  
cc: Renee Palumbo Morgan

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Please let this memo serve as my formal request to the Civil Service Commission to approve and commence with the recruitment for the open Economic Development Technician Position within the Economic Development Department.

Please let me know if you need any additional information me at this time.

Thank you for your consideration of this request.