

**MINUTES OF MEETING  
ADMINISTRATION COMMITTEE  
May 2, 2022**

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[https://us06web.zoom.us/rec/play/7njPGpf1o8aRwLKF13xF4lgx3IQUxmucCJT5MLA5Dnrwaf-xxzklcPxfK2\\_NJnXhcQnZN7GdnQbJHcIR.23UifnC7A-G4qR0i?continueMode=true&\\_x\\_zm\\_rtaid=OIF2Fdc0T\\_qrTRmRUUq9ww.1672259701514.f4dde1b55efb55469365238cb1fef79e&\\_x\\_zm\\_rhtaid=523](https://us06web.zoom.us/rec/play/7njPGpf1o8aRwLKF13xF4lgx3IQUxmucCJT5MLA5Dnrwaf-xxzklcPxfK2_NJnXhcQnZN7GdnQbJHcIR.23UifnC7A-G4qR0i?continueMode=true&_x_zm_rtaid=OIF2Fdc0T_qrTRmRUUq9ww.1672259701514.f4dde1b55efb55469365238cb1fef79e&_x_zm_rhtaid=523)

(Meeting starts at 01:14:33)

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A meeting of the Administration Committee was held on Monday, May 2, 2022, electronically via Zoom due to the Covid-19 Pandemic. The meeting was called out of recess at 8:02 P.M. by the Chair, Paula Irvin.

Ms. Irvin announced this was the meeting recessed from April 18<sup>th</sup> and April 25<sup>th</sup>.

**MEMBERS PRESENT:** Paula Irvin, Chair; Lesley DeNardis, Vice-Chair; Katie Kiely; Kristen Zaehring; Jeron Alston; Cory O'Brien

**MEMBERS ABSENT:** Marjorie Bonadies

**PUBLIC INPUT:** None

The following items were addressed:

**1. Ordinance adopting Chapter 13: Rules of Procure for the removal of a member of any appointed Board, Commission or relevant position or panel of alternates**

-- Moved by Ms. Kiely, seconded by Ms. DeNardis. DISCUSSION: Ms. DeNardis said it doesn't appear from reading this latest draft that some of the concerns that a few had during the last meeting have been addressed meaning that the removal process be expanded from a Mayor to a multi-member body and the concern about the appeal process being kind of onerous on the person being removed and since those items are not reflected in this document she will not be voting in favor of this tonight.

Ms. Zaehring said the prior draft had the appeal going to the superior court, and then she thinks in email communication a suggestion of an appeal to the full Council with a 2/3<sup>rd</sup> vote of the entire membership and she asked for clarity of the draft before them. Ms. Gruen said there was a change voted on at the last meeting to remove subsection G, she believes, which is what she did which she provided but she didn't think it was her place to provide further amendment but she did suggest in an email that she had 2 comments. She asked for consideration that if an appointee is dissatisfied with the Mayor's decision that you would add an appeal to the full Council in the same way it's

provided in §3-10 of the Charter and that would be an appeal to the Council and a 2/3<sup>rd</sup>'s vote of the entire membership and she would recommend that the appeal must be within 15 days of the Mayor's decision and the vote to overturn the Mayor's decision be by a 2/3<sup>rd</sup>'s vote. She said she further responded to Council person Bonadies that the answer is yes, §3-10 has the following language which could be inserted in whole or in part "A finding by the Board of ethics or neglect or dereliction of official duty or violation of A) conflict of interest policy and ethics provisions of the Charter and or ordinances or B) any other provision of law pertaining to unethical conduct corrupting influence or illegal activities, including violations of federal, state or local law." Ms. Gruen said she provided two responses to the committee for its consideration but doesn't think it's her place to insert those into the ordinance but if they choose to they could make an amendment.

Ms. Kiely moved a motion as advised by Attorney Gruen to make an amendment for the appeals process for it to be to the Legislative Council within 15 days of the finding and then to require a 2/3<sup>rd</sup>'s vote for the appeal to move forward. The motion was seconded by Mr. Alston. DISCUSSION: Mr. Alston asked if they could get a revised copy with that inclusion in there. Ms. Gruen said she would revise it tomorrow and before it goes to the full Council.

After some more discussion and corrections to the document Ms. Gruen read off the changes: In §13.01a the language will read as follows: Whenever there may or may believe any person appointed to a Board, Commission, relevant position or panel of alternate appointees by the Mayor, or any predecessor Mayor, to have engaged in conduct qualifying as a ground for removal set forth in §13.01, or that the requirements of public service demands said appointees removal, the Mayor may summon set appointee to appear at a place and time specified in said summons to show cause why said appointee should not be removed from said Board, Commission, relevant position or a panel of alternates. Ms. Gruen said the second change that she made was in paragraph C of that same section and will read as follows: With said summons the Mayor shall leave with said appointee a written statement of the charges and if, after a full hearing the Mayor shall find that a ground for removal a set forth in section 13.3 has been satisfied the mayor may remove such person. Ms. Gruen said her only question is will the motion include the ethics conflict section. Ms. Kiely said yes. Ms. Gruen said then she understands what changes need to be made.

A vote was taken and the amendment passed with 1 abstention (DeNardis)

With there being no further business the meeting adjourned at 8:18 P.M.

Respectfully submitted,

Kim Renta, Clerk  
for Paula Irvin, Chair