

MINUTES
CIVIL SERVICE COMMISSION
SPECIAL MEETING

Tuesday, February 01, 2022 @ 9:00 A.M.

Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.

This was an Electronic Meeting and

In person meeting at the Hamden Government Center
Main Conference Room Third Floor

The link below was provided to join the meeting.

<https://us06web.zoom.us/j/89220438002>

*To view the recording, please click the following link
and observe the instructions when/if prompted:

https://us06web.zoom.us/rec/share/g_z34912QGArbCkrFzT1mpOmFhLJ92DA0dHvtj9v8B147zmUubQZdXEKoYoOnNsc.zsOc7jK4k-TIVcCW

***If prompted for a password, enter: v3*!d.UI

***If you are reviewing a print copy of these minutes and wish to view the meeting
recording, please visit the Agenda Center at www.hamden.com/AgendaCenter.

Then, review the recording by downloading the digital version of

These minutes and following the instructions above.

Public questions were be emailed to CSC@hamden.com

IN ACCORDANCE WITH THE DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE,
MOTIONS MADE AND VOTES TAKEN.

Chairperson Andrea Lobo called the meeting to order at 9:08 A.M., with the Commissioner Curt Andrews and Commissioner Carol Noble in attendance. Also present were, Executive Secretary Brigitte Cogswell, Administrative Secretary Erica Blue, and Fire Chief Gary Merwede, PW Director Matt Kott, Y'Isiah Lopes, Susan Rubino, Kevin Samperi and David Beaton.

1. Review and approval of the Civil Service Commission Minutes:
 - a) Regular meeting, January 18, 2022—On a motion by Commissioner Andrews seconded by Commissioner Noble it was the unanimous decision of the Commission to approve the minutes.
2. Review and certification on the following eligibility list:
 - a. Engineering Inspector; original certification (06/08/2021)—On a motion by Chairperson Noble seconded Commissioner Andrews, it was the unanimous decision of the Commission to certify the list.
 - b. Paralegal; original certification (06/08/2021)—Request from Susan Gruen to take no action.

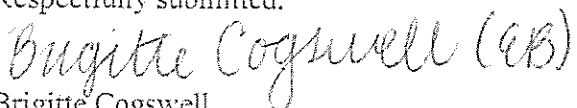
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- c. Battalion Chief; original certification (07/08/2021)—On a motion by Chairperson Lobo, seconded by Commissioner Andrews it was the unanimous decision of the Commission to recertify the list.
 - d. Economic Development Technician; original certification (07/08/2021).—No action taken.
 - e. Account Clerk; original certification (07/08/2021)—No action taken.
 - f. Superintendent of Trees; original certification (07/20/2021)—On a motion by Commissioner Andrews, seconded by Chairperson Lobo it was the unanimous decision of the Commission to recertify the list.
 - a. Clerk Typist; original certification (08/03/2021)—On a motion by Chairperson Lobo, seconded by Commissioner Andrews it was the unanimous decision of the Commission to recertify the list.
 - b. Hamden Fire Captain; original certification (08/03/2021)—On a motion by Chairperson Lobo, seconded by Commissioner Andrews it was the unanimous decision of the Commission to recertify the list.
3. Review and approval of the following job descriptions:
- a. Youth Services Outreach Counselor—On a motion by Chairperson Lobo, seconded by Commissioner Noble it was the unanimous decision of the Commission to approve the job description for Youth Services Outreach Counselor.
4. Correspondence from Y’Isiah Lopes, Community Service Coordinator requesting promotional recruitment from within Local 424, UPSEU Unit #23 and if necessary, open competitive recruitment for the position of Program Specialist.—On a motion by Chairperson Lobo seconded by Commissioner Noble it was the unanimous decision of the Commission to open promotional recruitment from within AFSCME, and if necessary, open competitive for Program Specialist.
5. Correspondence from Curtis Eatman, Finance Director requesting promotional and open and competitive recruitment for the position of Real Property Appraiser.—On a motion by Chairperson Lobo, seconded by Commissioner Andrews it was the unanimous decision of the Commission to approve promotional and open and competitive recruitment for the position of Real Property Appraiser.

6. Correspondence from Fire Chief Gary Merwede requesting promotional and open competitive recruitment from the position of Certified Firefighter EMT. --On a motion by Commissioner Andrews, seconded by Chairperson Lobo it was the unanimous decision of the Commission to deny the request to reopen and the **previous** 17 applicants will move forward with the testing process.
7. Old Business:--On a motion by Commissioner Andrews seconded by **Chairperson Lobo** it was the unanimous decision of the Commission to remove the five (5) applicants, and re-rank the list, for Non-Certified Police Applicants.
8. Public Input: No Public input.
9. New Business: No new business.
10. Adjourn: On a motion by Chairperson Lobo, seconded by Commissioner Andrews it was the unanimous decision of the Commission to adjourn at 9:42am.

Respectfully submitted,


Brigitte Cogswell
Executive Secretary