

2022 MAR 22 P 2: 54
REC'D AND FILED BY

**MINUTES
CIVIL SERVICE COMMISSION
REGULAR MEETING**

2022 MAR 22 P 2: 54

Tuesday, March 15, 2022 @ 9:00 A.M.

REC'D AND FILED BY

Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.

This was an Electronic Meeting

The link below was provided to join the meeting.

<https://us06web.zoom.us/j/5731522919>

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and observe the instructions when/if prompted:**

<https://us06web.zoom.us/rec/share/IeHJkLsANGAVsXSS0AYyULVGUcDAn-Vz3bYkysFXB1I79suXFgQacu6MzdwIBQt3.trVo0S43Vr5YE61O>

*****If prompted for a password, enter: N==0\$jPu**

*****If you are reviewing a print copy of these minutes and wish to view the meeting recording, please visit the Agenda Center at www.hamden.com/AgendaCenter.**

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These minutes and following the instructions above.**

Public questions were be emailed to CSC@hamden.com

**IN ACCORDANCE WITH THE DECISION OF THE HAMDEN CIVIL SERVICE COMMISSION,
MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE, MOTIONS MADE AND VOTES
TAKEN.**

Chairperson Lobo called the meeting to order at 9:08 A.M., with the Commissioner Carol Noble and Commissioner Curt Andrews in attendance. Also present were; Director of Personnel Brigitte Cogswell, Administrative Secretary Erica Blue, Former Personnel Director Kenneth Kelley, and Police Chief John Sullivan, Town Attorney Sue Gruen, Y'Isiah Lopes.

1. Review and approval of the Civil Service Commission Minutes:
 - a) Regular meeting, March 1, 2022.—On a motion by Commissioner Andrews, seconded by Noble it was the unanimous decision of the Commission to approve the minutes.
2. Review and action on the following application(s):
 - a. Community Services Program Specialist (3)—On a motion by Chairperson Lobo, seconded by Commissioner Andrews it was the unanimous decision of the Commission that one (1) applicant met the minimum qualifications and would move forward in the process.
3. Review and certification on the following eligibility list:
 - a. IT Technician (original certification 09/16/2021)—On a motion by Commissioner Andrews, seconded by Commissioner
 - b. Noble it was the unanimous decision of the Commission to recertify the list.

- c. Community Services Program Specialist—On a motion by Chairperson Lobo, seconded by Commissioner Andrews it was the unanimous decision of the Commission to certify a list of one (1).
4. Correspondence from Town Attorney, Sue Gruen requesting a promotional recruitment and if necessary, open competitive recruitment of the position of Town Attorney Legal Secretary/Assistant Office Manager.—On a motion by Commissioner Andrews, seconded by Commissioner Noble it was the unanimous decision of the Commission to approve open and competitive recruitment for Town Attorney Legal Secretary/Assistant Office Manager.
5. Correspondence from Sergeant Ray Quinn for elimination of three (3) candidates for Certified Police Officer.—On a motion by Chairperson Lobo, seconded by Commissioner Andrews it was the unanimous decision of the Commission to eliminate the three (3) candidates.
6. Old Business: No Old Business.
7. Public Input: No Public Input.
8. New Business:
 - a. Commissioner Noble announced her resignation from the Civil Service Commission effective March 21, 2022.—Well wishes extended to Commissioner Noble on behalf of the entire Civil Service Commission.
9. Adjourn:—On a motion by Chairperson Lobo, seconded by Commissioner Andrews it was the unanimous decision of the Commission to adjourn at 9:17AM.

Respectfully submitted,



Brigitte Cogswell
Director of Personnel