

**MINUTES OF MEETING
ADMINISTRATION COMMITTEE
March 21, 2022**

To view the meeting's video recording, please click the following link:

https://us06web.zoom.us/rec/play/5L6wSD1CmQ9cVxRdRra9fnnmkvaV6TSDiClmiqHQJfFpPoPxjAYCGonkHX1da5afwC-ipkfJw4pvJkTN.GcrKL-dShkJCrY5S?continueMode=true&xzm_rtaid=LxAYNEilTRyLoNrFL6c12g.1648133864477.4599c65bcafec9cce85fc8837a5b61b8&xzm_rhtaid=889

(Meeting starts at 02:40:40)

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A meeting of the Administration Committee was held on Monday, March 21, 2022, via Zoom due to the Covid-19 Pandemic. The meeting was called to order at 9:29 P.M. by the Chair, Paula Irvin.

MEMBERS PRESENT: Paula Irvin, Chair; Lesley DeNardis, Vice-Chair; Katie Kiely; Kristen Zaehring; Jeron Alston; Cory O'Brien; Marjorie Bonadies

MEMBERS ABSENT: None

PUBLIC INPUT: None

The following items were addressed:

1. Order authorizing an agreement with CivicPlus, LLC

-- Moved by Ms. Zaehring, seconded by Mr. Alston. DISCUSSION: Ms. DeNardis asked how we previously tracked Board and Commission. Town Clerk Karimah Mickens said it's managed between the Town Clerk's office and the Mayor's office on an excel sheet and that this would be an addition to the platform we already have. Ms. Irvin said she thinks it's great to have this solution in place for the public and administration.

A vote was taken and the item passed with 1 abstention (DeNardis)

With there being no further business, the meeting adjourned at 9:36 P.M.

Respectfully submitted,

Kim Renta, Clerk
for Paula Irvin, Chair