

MINUTES
CIVIL SERVICE COMMISSION
REGULAR MEETING
Tuesday, April 4, 2023 @ 9:00 A.M.
HYBRID MEETING

TOWN CLERK

2023 APR 10 P 3:29

This meeting will be conducted in person and also by using Electronic Equipment

**IN PERSON LOCATION: 3rd Floor Conference Room,
2750 Dixwell Avenue, Hamden, CT 06518**

Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.

Public Questions can be emailed to CSC@hamden.com

ZOOM Link: https://hamden.zoom.us/j/89812998524

https://hamden.zoom.us/rec/share/uzv4MQNIZlus9du4xCpciEvL3V8ZdV-h_aKX_mD1MM8hFsXbj-jhORCyl4sRAMgf.kypGeDRVE810eik3?startTime=1680613682000

*******If prompted for a passcode enter: g6KTu&p+**

*****If you are reviewing a print copy of these minutes and wish to view the meeting recording, please visit the Agenda Center at www.hamden.com/AgendaCenter.**

Then, review the recording by downloading the digital version of these minutes and following the instructions above.

Public questions were be emailed to CSC@hamden.com

IN ACCORDANCE WITH THE DECISION OF THE HAMDEN CIVIL SERVICE COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE, MOTIONS MADE AND VOTES TAKEN.

Chairperson Lobo called the meeting to order at 9:07 a.m., with Commissioner Curt Andrews and Commissioner Helen Ward in attendance. Also present were: Director of Human Resources Brigitte Cogswell, Human Resources Officer Nadia Balassone, Administrative Assistant Erica Blue, Acting Police Chief Timothy Wydra, Fire Chief Jeffrey Naples, Fire Captain Julio Lopes, and two representatives from the Morris & McDaniel Testing Company.

1. **Call the meeting to order**—Chairperson Lobo called the meeting to order at 9:07 a.m.
2. **Public Input**—No Public Input.
3. **Review and approval of the following minutes:**
 - a. Regular Meeting March 21, 2023—On a motion by Commissioner Ward, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to approve the minutes.

4. Review and approval of the following application(s):

- a. Entry Level Firefighter/Paramedic—No action, the one (1) applicant does not meet the minimum qualifications.

5. Review and approval of the following job description(s):

- a. Superintendent of Sanitation—this item has been tabled for revisions.
- b. Recreation Administrative Assistant (Secretary)—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission that this item and item eight (8) are tabled until the Human Resources Department receives the proper documentation.

6. Review and approval of the following eligibility list(s):

- a. Police Captain (original certification 10/04/2022)—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to recertify the list for six (6) months.

7. Review and approval of the following new eligibility list(s):

- a. Zoning Enforcement Officer—On a motion by Commissioner Ward, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to certify the eligibility list.
- b. Purchasing Buyer—On a motion by Commissioner Andrews, seconded by Commissioner Ward, it was the unanimous decision of the Commission to certify the eligibility list.
- c. Police Sergeant—On a motion by Commissioner Ward, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to certify the eligibility list.

- d. Police Lieutenant—On a motion by Commissioner Andrews, seconded by Commissioner Ward, it was the unanimous decision of the Commission to approve the eligibility list.
 - e. Deputy Police Chief—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to certify the eligibility list.
 - f. Entry Level Police Officer—On a motion by Commissioner Andrews, seconded by Commissioner Ward, it was the unanimous decision of the Commission to certify the eligibility list.
- 8. Correspondence from Director of Arts, Culture & Wellness Karen Bivens for open and competitive recruitment for the position of Recreation Administration Assistant (Secretary)—No action taken, the item is tabled until the next meeting.**
- 9. Presentation from Morris & McDaniel and Connecticut Fire Academy testing.**
- 10. Old Business:**
- a. On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to go into Executive Session at 9:20 a.m.
 - b. On a motion by Commissioner Andrews, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to go back into regular session at 9:39 a.m.
 - c. Chairperson Lobo states for the record that the Executive Session was not necessary for the discussion on the two candidates for Police Detective.
- 11. Executive Session:**
- a. Discussion on upcoming Police Detective exam.
- 12. Vote on the Police Detective exam candidates—**On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to open Police Detective recruitment for two (2) weeks and postpone the Detective's test.

13. New Business:

- a. Request for a date for a special meeting for the Entry Level and Certified Police Officer eligibility list—The special meeting will be held Tuesday, April 11, 2023, at 1:00 p.m.
- b. On a motion by Commissioner Andrews, seconded by Commissioner Ward, it was the unanimous decision of the Commission to add Entry-Level Police Officer Eligibility List to the agenda.

14. **Adjourn**—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to adjourn at 10:29 a.m.

Respectfully submitted,



Nadia Balassone
Human Resources Officer

POLICE CAPTAIN

Eligibility List

Original Certification Date: October 4, 2022

RANK	LAST NAME	FIRST NAME	STATUS
1	ONOFRIO	WILLIAM	Name sent 11/2/22: Appointed
2	SIGMON	MICHAEL	Name sent 11/2/22
3	DIAZ	ANTHONY	Name sent 11/2/22
4	YOUNGBERG	NATHAN	Name sent 11/2/22

Last update 01/17/2023
CSC Certified 10/04/22

**Zoning Enforcement Officer
Eligibility List
Apr. 4, 2023**

Last Name	First Name
Lato	Pasquale
Lago	Ariel
Jalgaonkar	Trupti
CSC Certified 04/04/2023	

**PurchasingBuyer
Finance Department
Eligibility List
Apr. 4, 2023**

Last name	First name	
Handy	Roneisha	
Baker	Scott	
Abid	Mohaud	
Walsh	Kathleen	

**Police Sergeant
Eligibility List
Apr. 4, 2023**

	Last name	First name
1	Manning	Derek
2	Pfeiffer	Andrew
3	Glass	John
4	Zinni	Rachel
5	Jason	Scott
6	Rivera-Rodriguez	Enrique
7	Venditto	Joseph
8	Oneil	Robert
9	Palma	Vincenzo
	CSC Certified 4/4/2023	

**Police Lieutenant
Eligibility List
Apr. 4, 2023**

Rank	Last Name	First Name
1	Barbuto	Matthew
2	McKeon	Timothy
3	Manfield	Robert
4	Vey	Angela
5	Zuscin	Brett
	CSC Certified 04/4/2023	

**Deputy Police Chief
Eligibility List
Apr. 4, 2023**

Rank	Last Name	First Name
1	Daniello	Robert
CSC Certified 04/04/2023		