

**MINUTES OF MEETING  
ADMINISTRATION COMMITTEE  
May 16, 2022**

**To view the meeting's video recording, please click the following link:**

[https://us06web.zoom.us/rec/play/NUquS7pnpVdvcsn3hP1pH01KtXe-fYwQHI436JJfw7GRqLFwC85BC-jNMP0mIc5gi2nf2v8E-ccZMgUz.w0xrFa6aem\\_eonlp?continueMode=true&x\\_zm\\_rtaid=ykNx0JwGTgCJD0nAXRI-AA.1654793396362.ef96461df9fbf19212555259809b74c7&x\\_zm\\_rhtaid=693](https://us06web.zoom.us/rec/play/NUquS7pnpVdvcsn3hP1pH01KtXe-fYwQHI436JJfw7GRqLFwC85BC-jNMP0mIc5gi2nf2v8E-ccZMgUz.w0xrFa6aem_eonlp?continueMode=true&x_zm_rtaid=ykNx0JwGTgCJD0nAXRI-AA.1654793396362.ef96461df9fbf19212555259809b74c7&x_zm_rhtaid=693)

(Meeting starts at 02:58:35)

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A meeting of the Administration Committee was held on Monday, May 16, 2022, via Zoom due to the Covid-19 Pandemic. The meeting was called to order at 9:50 P.M. by the Vice-Chair, Lesley DeNardis.

**MEMBERS PRESENT:** Lesley DeNardis, Vice-Chair; Katie Kiely; Kristen Zaehring; Jeron Alston; Cory O'Brien; Marjorie Bonadies

**MEMBERS ABSENT:** Paula Irvin, Chair

**PUBLIC INPUT:** None

The following items were addressed:

**1. Order authorizing a License Agreement with Permittium, LLC**

-- Moved by Ms. Bonadies, seconded by Mr. Alston. DISCUSSION: Town Clerk Karimah Mickens explained how this allows for the public to look up and get a copy of any certificate to either pickup or have mailed. She said there is no cost to the Town but a conveyance charge of \$4.00. Ms. Bonadies said she loves this and would love to include dog registrations to be done this way. A vote was taken and the item passed unanimously.

With there being no further business, the meeting adjourned at 9:54 P.M.

Respectfully submitted,

Kim Renta, Clerk  
for Lesley DeNardis, Chair