

**MINUTES
CIVIL SERVICE COMMISSION
SPECIAL MEETING**

Thursday, July 22, 2021 @ 9:00 A.M.

Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.

This was a 100% Electronic Meeting.

Public Questions were emailed to CSC@hamden.com

The link below was provided to join the meeting.

<https://zoom.us/j/89220438002>

***To view the recording, please click the following link and observe the instructions when/if prompted:**

https://us06web.zoom.us/rec/share/gjUBQYuduokfujuWTmY98VEQCMngtIok7UCA0jxpljs-LwItybbf6mSX52IRRKw.p5XRhTEj72nY6r_s

****If prompted for a password, enter: wY+fL4%S**

*****If you are reviewing a print copy of these minutes and wish to view the meeting recording, please visit the Agenda Center at www.hamden.com/AgendaCenter.**

Then, review the recording by downloading the digital version of these minutes and following the instructions above.

IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE, MOTIONS MADE AND VOTES TAKEN.

Chairperson Andrea Lobo called the meeting to order at 9:02 A.M. with Commissioner Curt Andrews in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Human Resources Officer Brigitte Cogswell, Town Clerk Vera Morrison and Police Chief John Sullivan.

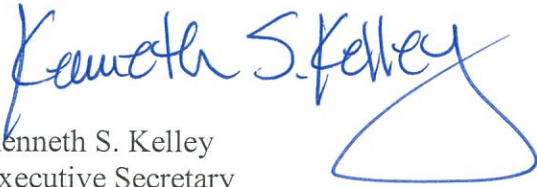
1. Review and approval of the Revised Announcement/Job Description for the position of Certified Police Officer. On a motion by Commissioner Andrews, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to approve the announcement.
2. Correspondence from Personnel Director Kenneth S. Kelley requesting an internal promotional recruitment from within AFSCME Local 2863 and if necessary open competitive recruitment for the position of Administrative Secretary in the Personnel Office. On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to commence with the recruitment.
3. Correspondence from Town Clerk Vera Morrison requesting an internal promotional recruitment from within AFSCME Local 2863 and if necessary open competitive recruitment for the position of Land Records Technician. On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to commence with the recruitment.

Minutes (continued)
Civil Service Commission
Special Meeting
July 22, 2021

Page 2.

4. On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to adjourn at 9:06 AM.

Respectfully submitted,



Kenneth S. Kelley
Executive Secretary

TOWN CLERK
HAMDEN, CT

2021 JUL 23 P 2:38

REC'D AND FILED BY